

WARFIELD PARISH COUNCIL

7 County Lane, Warfield, RG42 3JP
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Clerk: Janis Harding
Tel/fax: **01344-457777**
Mon-Thurs 9.30 – 12.30
Date: 12 May 2011

NOTICE IS HEREBY GIVEN
Warfield Parish Council Annual Meeting in the Parish Office
Wednesday, 18 May 2011, 7.45 pm
A G E N D A

1. Apologies for absence
2. Election of Chairman for the year 2011/12
3. Election of Vice Chairman for the year 2011/12
4. Appointment of Representatives to Outside Bodies and Parish Council Committees
5. Declarations of Interest – to receive any declarations of interest in any matters on the agenda
6. Minutes of the meeting held on 20 April 2011
7. Matters arising from this meeting not covered elsewhere on the agenda
8. Draft Parish Calendar 2011/2012
9. To agree meeting dates Parish/ Borough Surgeries 2011/12
10. The Brownlow Memorial Hall
 - a. Chairman's report
 - b. Adoption Minutes of the Management Committee held on 27 April 2011
11. Planning matters
 - a. Matters arising from Planning Committee held on 3 May 2011
 - b. Adoption Planning Committee held on 3 May 2011
12. Accounts
 - a. Year End 31 March 11 – approval of Statement of Accounts & Annual Governance Statement
 - b. Adoption Standing Orders & Financial Regulations
 - c. Matters arising from Finance Committee 12 May 2011
 - d. Adoption Minutes of the Finance Committee 12 May 2011
 - e. Budget sheet
13. To receive an update on the Jealotts Hill Community Landshare Project
14. Representative Reports
15. Correspondence will be available and for discussion
16. Date of next Council meeting
17. Closure of the meeting

Janis Harding, Clerk