

Minutes of the Precept Meeting
25 November 2009

Present: Councillors Ms Healy (Chairman), Fitzwilliams, Gates, Harrison, Mrs S Ingham, M Jones, N Jones, Taylor and Towle

1. Apologies for absence were received from Councillors Andrews, Barnard, Mrs Menon and Parks.
2. Declarations of interest Councillor Fitzwilliams: Footpaths & other Public Rights of Way, Councillor Ms Healy: Warfield Park Community Association, Warfield Fete and Chairman's Allowance and Councillor Towle: Warfield Environment Group.
3. To make recommendations for the 2010/2011 precept

The Finance Committee had met prior to the meeting to consider the grant applications. The Treasurer drew Members attention to the following points:

- The recommendation is a preliminary proposal and will not be adopted until January 2010
- The proposed expenditure for 2010/11 has no individual carry forward amounts. The estimated unspent reserves at year end are accumulated and carried forward as a lump sum

The following recommendations were proposed:

Brownlow Memorial Hall

It was RESOLVED to budget

Towards loan repayment	£ 4600
Anticipatory loan payment	£12000
Annual shortfall costs	£ 5500
Hanging baskets	£ 1000*

*2 years supply and maintenance at £500 per annum. Bracknell Forest Council is expected to invoice for 2009/10 and provision is made for 2010/2011.

Warfield Memorial Ground

An application form and accounts had been received. The Hon. Treasurer had asked for the current level of grant to be continued to meet routine maintenance costs.

It was RESOLVED to grant

Towards grounds maintenance	£ 7500
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Warfield Park Community Association

In anticipation of an application a grant was proposed subject to a request being made.

It was RESOLVED to grant

£ 2250

Whitegrove Youth & Community Centre

An application form had been received from the Area Youth Development Manager.

Funding towards the cost of employing two part time youth workers had been requested.

It was RESOLVED to grant

£ 3400

Frost Folly

Grounds maintenance, purchase of composter and allowance for vandalism repairs.
It was RESOLVED to precept £ 3000

Play Equipment

Towards inspections and maintenance.
It was RESOLVED to precept £ 2500

Warfield Parochial Church Council

An application form from the Treasurer had been received.
It was RESOLVED to grant towards the maintenance of the closed churchyard £ 1000

Warfield Environment Group

An application form and accounts from the Treasurer had been received requesting funding towards the cost of the annual insurance premium.
It was RESOLVED to grant £ 225

Northern Parishes Arts Week

It was RESOLVED to precept £ 3000

Youthline

An application form, accounts and annual report had been received from the fundraiser/office manager.
It was RESOLVED to grant towards counsellor training £ 1000

Bracknell CAB

An application form with supporting documentation from the Chief Executive had been received. Funding to meet general running costs had been requested.
It was RESOLVED to grant £ 1400

Section 137 Applications**Warfield CE Primary School**

As an application has not been submitted for several years it was assumed that a grant is no longer required.

Whitegrove Primary School

An application form and accounts from the Head Teacher requesting funding towards the cost of improvements to school accommodation had been received.
It was RESOLVED to grant £ 900

Sandy Lane Primary School

In anticipation of an application a grant was proposed subject to a request being made.
It was RESOLVED to grant £ 250

Building Blocks Pre-School

An application form and accounts from the Manager had been received. Funding towards the cost of a shed, banner, stationery and advertising costs had been requested.
It was RESOLVED to grant £ 600

Bracknell North Guides Association

An application form had been received from the District Treasurer. It was noted that a revised form is due to be submitted to confirm a verbal request for additional funding for a new Rainbows unit starting in January 2010.

It was RESOLVED to grant towards general running expenses £ 1070

Whitegrove Football Club

An application form and accounts from the Chairman had been received requesting funding towards the cost of promoting and developing the club.

It was RESOLVED to grant £ 1000

Warfield Fete

An application form and accounts from the Secretary were available. It was agreed that the Parish Council would continue to sponsor this parish event and help with the start up costs.

It was RESOLVED to grant £ 900

Warfield Players

No application has been submitted. As the group rarely meets it is assumed that a grant is no longer required.

Warfield 50+ Social Club

No application has been submitted as the group is disbanding at the end of 2009.

Relate

An application form and annual report from the Chief Executive had been received.

It was RESOLVED to grant towards general running expenses £ 450

Berkshire County Blind Society

An application form and annual report had been received from the Chief Executive.

It was RESOLVED to grant £ 130

Bracknell Baseball Clubs

An application form, accounts and report had been received from the Treasurer. Funding towards essential equipment to support and enhance local junior and youth membership was requested.

It was RESOLVED to grant £ 750

Home-Start

An application form, financial statements and annual report had been received from the Chairman of the Management Committee.

It was RESOLVED to grant

Towards training, supervising and supporting a volunteer £ 900

Warfield After School Playscheme (WASPS)

As no application has been submitted for several years it was assumed that a grant is no longer required.

Age Concern Bracknell Forest

An application form had been received from the Chief Officer.

It was RESOLVED to grant towards the upkeep and maintenance of the minibus
£ 350

Vitalise

An application form and annual review from the Statutory Fundraiser had been received. Funding towards the cost of providing care breaks for disabled residents was approved.

It was RESOLVED to grant £ 380

Warfield Produce Show

An application form and accounts from the Treasurer requesting funding towards the cost of hiring the Brownlow Hall for the show had been received.

It was RESOLVED to grant £ 130

MS Society, Windsor Forest Bracknell District

In anticipation of an application a grant was proposed subject to a request being made.

It was RESOLVED to grant £ 250

Thames Valley & Chiltern Air Ambulance Trust

In anticipation of an application a grant was proposed subject to a request being made.

It was RESOLVED to grant towards funding the air ambulance £ 300

2nd Bracknell Scout Group

An application form and accounts from the Group Scout Leader had been received. Funding towards the cost of catering equipment for a 50th anniversary camp had been received.

It was RESOLVED to grant £ 900

Cruse Bereavement Care

An application and accounts from the Area Co-ordinator requesting funding towards general running costs had been received.

It was RESOLVED to grant £ 250

South East Berks Gang Show

An application and accounts from the Fundraising Co-ordinator requesting funding towards the renovation of the hut used to store costumes and scenery had been received.

It was RESOLVED to grant £ 500

Pilgrim Hearts

An application form and accounts from the Director had been received. Funding towards the cost of insurance had been requested.

It was RESOLVED to grant £ 250

AFC Warfield

An application form requesting funding towards the cost of equipment for youth teams had been received. Further information regarding the clubs financial viability has been requested and a response is awaited. Ms Healy expressed concern that two football clubs are needed in Warfield. In anticipation of the financial information a conditional grant was proposed.

It was RESOLVED to grant £ 500

Bracknell Executive Job Club Ltd (known as Careers Springboard Bracknell)

An application form from the Chairman requesting funding towards the costs of a laptop, screen and telephone equipment had been received. The Club provides a free support service for managers and professionals aged around 50 who have been made redundant and are seeking employment. It was noted that the Club is a charitable company limited by guarantee. Under new rules a charity cannot be registered until income reaches £5000 per annum.

It was RESOLVED to grant £ 300

Bracknell Voluntary Car Service

An application form, Trustees report and financial statements from the Organiser had been received.

It was RESOLVED to grant towards general running costs £ 150

Administration**Audits**

It was RESOLVED to precept £ 1500

Insurance (includes Brownlow Memorial Hall)

It was RESOLVED to precept £ 4000

Memberships

It was RESOLVED to precept £ 500

Office Services

It was RESOLVED to precept £ 2500

Office

(Stationery, servicing, training, etc)

It was RESOLVED to precept £ 1500

Equipment

It was RESOLVED to precept for a new ansaphone £ 200

The Wren newsletter – 3 issues

It was RESOLVED to precept £ 3000

Office rent & service charges

It was RESOLVED to precept £11000

Rates

It was RESOLVED to precept £ 4100

Clerk's salary

It was RESOLVED to precept £20000

National Insurance contribution

It was RESOLVED to precept £ 2000

Clerk's gratuity contribution

No further contributions allowed

Chairman's allowance

It was RESOLVED to precept £ 175

Bracknell Forest Council Partnerships**Roundabout maintenance**

It was RESOLVED to precept £ 600

Lily Hill Park

A letter from the Park Manager had been received. Visitor survey results show that 50.7% live within Bracknell Town, 18.3% are from Winkfield and 16% are from Warfield. A grant of £9000 each from Bracknell, Warfield and Winkfield Parish Councils has been requested.

It was RESOLVED to precept £ 5000

Footpaths and Other Public Rights of Way

It was RESOLVED to precept £ 1800

Dog Warden Scheme

It was RESOLVED to precept £ 2700

Other items**Planning and other development issues**

(Overall amount to cover all professional planning fees)

It was RESOLVED to precept £10000

VAS Equipment

It was RESOLVED to budget for 1 sign to be installed £ 3600

Pride/Profile/Heritage/Signage

It was RESOLVED to budget to replace 2 notice boards £ 1500

Total Planned Expenditure £135,260

The Treasurer, Councillor N Jones explained that because of the present economic climate the Committee were recommending that the 2009/2010 precept should be maintained at £132,600. An account of how this could be achieved was given as follows:

2009/10 Forecast unspent budget at year end

Brownlow Hall capital	43154
Clerk's gratuity reserve	2800
General contingency reserve	41000
Allotments	8000
Other Partnership projects	10000
Other budget items	20449
Less further anticipatory payment	(15000)
Total	110403

2010/11 Requirement

Planned expenditure	135260 <i>see above</i>
General contingency	24940 <i>18.44%</i>
Brownlow Hall reserve	60000 <i>restoring to earlier value after car park resurfacing</i>
Clerk's gratuity reserve	2800 <i>maximum allowed</i>
Future capital project	<u>10000</u> <i>for forthcoming Warfield development programme</i>
Sub total	<u>233000</u>

Proposed Precept for 2010/2011

Precept	132600
Estimated balances from 2009/10	100000 <i>allows for adjustment in year end balances</i>
Interest on bank balances	<u>400</u>
	<u>233000</u>

Although recommendations will be confirmed at the January Parish Council meeting the draft proposals outlined above, including the recommendation to pay a £15000 anticipatory loan repayment, were approved.

4. Closure of the meeting

There being no further business the meeting was declared closed at 8.50 pm.