

Minutes of the Precept Meeting  
17 November 2010

Present: Councillors Ms Healy (Chairman), Fitzwilliams, Gates, Harrison, M Jones, N Jones, Mrs Menon, Morgan, Parks, Taylor and Towle

1. Apologies for absence There were none
2. Declarations of interest Councillor Fitzwilliams: Footpaths & other Public Rights of Way, Councillor Ms Healy: Warfield Park Community Association, Warfield Fete and Chairman's Allowance and Councillor Towle: Warfield Environment Group.
3. To make recommendations for the 2011/2012 precept

The Finance Committee had met prior to the meeting to consider the grant applications. The Treasurer drew Members attention to the following points:

- The recommendation is a preliminary proposal and will not be adopted until January 2011
- The proposed expenditure for 2011/12 has no individual carry forward amounts. The estimated unspent reserves at year end are accumulated and carried forward as a lump sum

The following recommendations were proposed:

#### **Brownlow Memorial Hall**

It was RESOLVED to budget

Towards loan repayment	£ 4200
Anticipatory loan payment	£ 0
Annual operational shortfall costs	£ 5500
Hanging baskets	£ 500

#### **Warfield Memorial Ground**

An application form and accounts had been received. The Hon. Treasurer had asked for the current level of grant to be continued to meet routine maintenance costs.

It was RESOLVED to grant

Towards grounds maintenance	£ 7500
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#### **Warfield Park Community Association**

An application form had been received from the Secretary. A grant to cover the cost of insurance had been requested.

It was RESOLVED to grant

£ 1900

#### **Whitegrove Youth & Community Centre**

An application form had been received from the Area Youth Development Manager.

Funding towards the cost of employing two part time youth workers had been requested.

It was RESOLVED to grant

£ 3520

**Frost Folly**

Grounds maintenance and an allowance for vandalism repairs.

It was RESOLVED to precept £ 3000

**Play Equipment**

Towards weekly inspections and maintenance costs.

It was RESOLVED to precept £ 2500

**Warfield Parochial Church Council**

An application form from the Treasurer had been received.

It was RESOLVED to grant towards the maintenance of the closed churchyard

£ 1000

**Warfield Environment Group**

An application form and accounts from the Treasurer had been received requesting funding towards the cost of the annual insurance premium.

It was RESOLVED to grant £ 225

**Northern Parishes Arts Week**

It was noted that matched funding from Binfield and Winkfield Parish Councils will be required.

It was RESOLVED to precept £ 3500

**Winkfield/Warfield Family Cycle Ride**

It was RESOLVED to precept £ 250

**Youthline**

An application form, accounts and annual report had been received from the practice manager. £1300 towards general running costs had been requested.

It was RESOLVED to grant towards general running costs £ 1000

**Bracknell CAB**

An application form with supporting documentation from the Chief Executive had been received. Funding of £1500 to meet general running costs had been requested.

It was RESOLVED to grant £ 1400

**Section 137 Applications****Whitegrove Primary School**

In anticipation of an application a grant was proposed subject to a request being made.

It was RESOLVED to grant £ 900

**Sandy Lane Primary School**

In anticipation of an application a grant was proposed subject to a request being made.

It was RESOLVED to grant £ 300

**Building Blocks Pre-School**

An application form and accounts from the Deputy Manager had been received. Funding of £527 towards the cost of mobile storage units and toys had been requested.

It was RESOLVED to grant £ 500

**Bracknell North Guides Association**

An application form had been received from the District Treasurer. A grant request of £1100 towards the cost of supporting 10 units has been requested.

It was RESOLVED to grant towards general running expenses £ 1070

**Whitegrove Football Club**

An application form and accounts from the Chairman had been received requesting funding towards the cost of promoting the club.

It was RESOLVED to grant £ 1000

**Warfield Fete**

An application form and accounts from the Chairman were available. It was agreed that the Parish Council would continue to sponsor this parish event and provide increased help with the start up costs.

It was RESOLVED to grant £ 1200

**Relate**

An application form and annual report from the Chief Executive had been received. A grant request of £742 to fund the counselling service shortfall for Warfield clients had been requested.

It was RESOLVED to grant £ 450

**Berkshire County Blind Society**

An application form and annual report had been received from the Chief Executive.

It was RESOLVED to grant £ 130

**Bracknell Baseball Clubs**

An application form, accounts and report had been received from the Treasurer. Funding towards the cost of promoting and developing the youth section of the club

It was RESOLVED to grant £ 750

**Home-Start**

An application form, financial statements and annual report had been received from the Chairman of the Management Committee. A grant of £1650 to train, supervise and support a volunteer had been requested

It was RESOLVED to grant £ 900

**Age Concern Bracknell Forest**

An application form, accounts and Trustees Report had been received from the Chief Executive Officer.

It was RESOLVED to grant towards the upkeep and maintenance of the minibus £ 350

**Vitalise**

In anticipation of an application a grant was proposed subject to a request being made.

It was RESOLVED to grant £ 380

**Warfield Produce Show**

An application form and accounts from the Treasurer requesting funding towards the cost of hiring the Brownlow Hall for the show had been received.

It was RESOLVED to grant £ 130

**MS Society, Windsor Forest Bracknell District**

An application form and accounts from the fund raiser had been received requesting funding towards the cost of physiotherapy sessions.

It was RESOLVED to grant £ 250

**Thames Valley & Chiltern Air Ambulance Trust**

An application form from the fund raiser had been received.

It was RESOLVED to grant towards funding the air ambulance £ 300

**2<sup>nd</sup> Bracknell Scout Group**

An application form and accounts from the Secretary had been received. £1500 towards the cost of replacement lighting in the scout hut had been requested

It was RESOLVED to grant £ 900

**Cruse Bereavement Care**

An application and accounts from the Area Co-ordinator requesting funding towards general running costs had been received.

It was RESOLVED to grant £ 250

**South East Berks Gang Show**

An application form had not been received. However, as funding has been given biennially in the past it was resolved not to make a grant this year.

**Pilgrim Hearts**

An application form and accounts from the Director had been received. £1500 towards the cost of insurance had been requested.

It was RESOLVED to grant £ 250

**AFC Warfield**

An application form had not been received and it was it was resolved not to make a grant this year.

**Bracknell Executive Job Club Ltd (known as Careers Springboard Bracknell)**

An application form, report and accounts from the Chairman had been received. £500 towards the cost of a meeting room had been received.

It was RESOLVED to grant £ 300

**Bracknell Voluntary Car Service**

In anticipation of an application a grant was proposed subject to a request being made.

It was RESOLVED to grant £ 150

**Victim Support**

An application form from the Community Partnership and Volunteer Liaison Manager had been received. £500 towards the cost of general running costs had been requested.

It was RESOLVED to grant £ 250

**Administration****Audits**

It was RESOLVED to precept £ 1500

**Insurance (includes Brownlow Memorial Hall)**

It was RESOLVED to precept £ 4000

**Memberships**

It was RESOLVED to precept £ 300

**Office Services**

It was RESOLVED to precept £ 2700

**Office**

(stationery, servicing, training, etc)

It was RESOLVED to precept £ 1500

**The Wren Newsletter**

(in anticipation of 4 issues in colour)

It was RESOLVED to precept £ 4500

**Office Rent & Service Charges**

It was RESOLVED to precept £11000

**Rates**

It was RESOLVED to precept £ 3700

**Clerk's salary**

It was RESOLVED to precept £20500

**National Insurance contribution**

It was RESOLVED to precept £ 2000

**Clerk's gratuity contribution**

No further contributions allowed

**Chairman's allowance**

It was RESOLVED to precept £ 175

**Election**

It was RESOLVED to precept £ 8000

**Bracknell Forest Council Partnerships****Roundabout maintenance**

It was RESOLVED to precept £ 600

**Lily Hill Park**

It was RESOLVED to precept £ 5000

**Footpaths and Other Public Rights of Way**

It was RESOLVED to precept £ 1800

**Disabled Go**

It was RESOLVED to precept £ 250

**Other items****Planning and other Development Issues**

It was RESOLVED to precept £ 5000

**Pride/Profile/Heritage/Signage**

It was RESOLVED to budget to replace 2 notice boards £ 1500

**Allotment provision**

It was RESOLVED to precept £15000

**Total Planned Expenditure****£135,730**

The Treasurer, Councillor N Jones explained that because of the present economic climate the Committee were recommending that the 2010/2011 precept should be maintained at £132,600. An account of how this could be achieved was given as follows:

**2010/11 forecast unspent budget at year end (to be reviewed in January 2011 for final budget setting meeting)**

Capital project reserves	14000
Brownlow Hall capital	60000
Clerk's gratuity reserve	2800
General contingency reserve	45000
Other Partnership projects	2700
Other budget items	7000
Planning and other development issues	9400
Less further anticipatory payment	( 8000)
Total	132900

**2011/12 Requirement**

Planned expenditure	135730 <i>see above</i>
General contingency	26470 <i>19.5%</i>
Brownlow Hall building reserve	60000
Clerk's gratuity reserve	2800 <i>maximum allowed</i>
Future capital project reserve	20000 <i>future Warfield development programme</i>
Brownlow Hall capital & improvements reserve	<u>10500</u> <i>see BH 5 year plan</i>
Total requirement	<u>265500</u>

**Proposed Precept for 2011/2012**

Precept	132600
Estimated balances from 2010/11	<u>132900</u> <i>to be reviewed prior to January meeting</i>
	<u>265500</u>

Although recommendations will be confirmed at the January 2011 Parish Council meeting the draft proposals outlined above were approved.

4. Closure of the meeting

There being no further business the meeting was declared closed at 9.05 pm.