

Minutes of the Precept Meeting
26 November 2008

Present: Councillors Ms Healy (Chairman), Fitzwilliams, Harrison, Mrs S Ingham, M Jones, N Jones, Mrs Menon, Parks, Taylor and Towle

1. Apologies for absence were received from Councillors Andrews, Barnard and Gates.
2. Declarations of interest Councillor Fitzwilliams: Footpaths & other Public Rights of Way, Councillor Ms Healy: Warfield Park Community Association, Warfield Fete and Chairman's Allowance, Councillor Mrs Menon: 2nd Bracknell Scout Group and Councillor Towle: Warfield Environment Group.
3. To make recommendations for the 2009/2010 precept

The Finance Committee had met prior to the meeting to consider the grant applications. The Treasurer during Members attention to the following points:

- The recommendation is a preliminary proposal and will not be adopted until January 2009
 - The financial year is April to March
 - The Brownlow Hall represents the biggest financial risk to Council
 - The proposed expenditure for 2009/10 has no individual carry forward amounts. The estimated unspent reserves at year end are accumulated and carried forward as a lump sum
 - Members should be conscious of the present economic climate
- The following recommendations were proposed for discussion:

Brownlow Memorial Hall

It was RESOLVED to budget

Towards loan repayment	£12500
Anticipatory loan payment	£20000
Annual costs	£ 5000

Warfield Memorial Ground

An application form and accounts had been received. The Hon. Treasurer had asked for the current level of grant to be continued to meet routine maintenance costs.

It was RESOLVED to grant

Towards grounds maintenance	£ 7500
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Warfield Park Community Association

An application form and accounts from the Treasurer had been received. Funding towards the cost of insurance and redecoration had been requested.

It was RESOLVED to grant

£ 2250

Whitegrove Youth & Community Centre

An application form had been received from the Area Youth Development Manager. Funding towards the cost of employing two part time youth workers had been requested.

It was RESOLVED to grant

£ 3300

Frost Folly

Grounds maintenance costs.

It was RESOLVED to precept £ 2000

Play Equipment

Towards inspections & maintenance.

It was RESOLVED to precept £ 2500

Warfield Parochial Church Council

An application form from the Treasurer had been received.

It was RESOLVED to grant

Towards the maintenance of the closed churchyard £ 1000

Warfield Environment Group

An application form from the Treasurer had been received requesting funding towards the cost of the annual insurance premium.

It was RESOLVED to grant £ 225

Northern Parishes Arts Week

It was RESOLVED to precept £ 3000

Youthline

An application form, accounts and annual report had been received from the office manager.

It was RESOLVED to grant towards counsellor training £ 900

Bracknell CAB

An application form with supporting documentation from the Chief Executive had been received. Funding to meet general running costs had been requested.

It was RESOLVED to grant £ 1300

Section 137 Applications**Warfield CE Primary School**

As an application has not been submitted for several years it was assumed that a grant is no longer required.

Whitegrove Primary School

An application form from the Head Teacher requesting funding towards the cost of replacing ICT equipment had been received.

It was RESOLVED to grant £ 800

Sandy Lane Primary School

An application form has been received from the Head Teacher requesting a grant towards the cost of garden equipment for use in the environmental garden.

It was RESOLVED to grant £ 250

Building Blocks Pre-School

An application form and accounts from the Treasurer had been received. Funding towards the cost of improving the book corner and a digital camera had been requested.

It was RESOLVED to grant £ 500

Bracknell North Guides Association

An application form to fund general expenses including a new ranger unit had been received from the District Treasurer.

It was RESOLVED to grant £ 950

Whitegrove Football Club

An application form from the Chairman had been received requesting funding towards the cost of promoting and developing the club.

It was RESOLVED to grant £ 1000

Warfield Fete

An application form and accounts from the Treasurer were available. It was agreed that the Parish Council would continue to sponsor this parish event and help with the start up costs specifically Public Liability insurance and portable toilet hire.

It was RESOLVED to grant £ 900

Warfield Players

No application has been submitted. It was noted that the funding approved for 2008/09 has not been released as the grant provided in 2007/08 has not yet been spent.

Warfield 50+ Social Club

An application form and bank statement from the Treasurer had been received.

It was RESOLVED to grant
Towards rent/insurance/speaker expenses £ 250

Relate

An application form, report and accounts from the Chief Executive had been received.

It was RESOLVED to grant towards general running expenses £ 150

Berkshire County Blind Society

An application form and annual report had been received from the Chief Executive.

It was RESOLVED to grant £ 120

Bracknell Baseball Clubs

An application form, accounts and report had been received from the Treasurer. Funding towards general running costs and promoting the junior teams was requested.

It was RESOLVED to grant £ 750

Home-Start

An application form and financial statements had been received from the Chairman of the Management Committee.

It was RESOLVED to grant

Towards training, supervising and supporting a volunteer £ 900

Warfield After School Playscheme (WASPS)

As no application has been submitted for several years it was assumed that a grant is no longer required.

Age Concern Bracknell Forest

An application form and accounts had been received from the Chief Officer.

It was RESOLVED to grant

Towards upkeep and maintenance minibus £ 350

Vitalise

An application form and annual review from the Statutory Fundraiser had been received. Funding towards the cost of providing care breaks for disabled residents was approved.

It was RESOLVED to grant £ 100

Warfield Produce Show

An application form and accounts from the Treasurer requesting funding towards the cost of hiring the Brownlow Hall for the show had been received.

It was RESOLVED to grant £ 130

MS Society, Windsor Forest Bracknell District

An application form, accounts and annual report from the Treasurer requesting funding towards the cost of physiotherapy sessions had been received.

It was RESOLVED to grant £ 250

Thames Valley & Chiltern Air Ambulance Trust

In anticipation of an application a grant was proposed subject to a request being made.

It was RESOLVED to grant towards funding the air ambulance

£ 300

2nd Bracknell Scout Group

An application form from the Chairman had been received. Funding towards the cost of 2 building projects on the scout hut had been received.

It was RESOLVED to grant £ 750

Cruse Bereavement Care

An application and accounts from the Area Co-ordinator requesting funding towards general running costs had been received.

It was RESOLVED to grant £ 220

South East Berks Gang Show

No application has been submitted.

Pilgrim Hearts

An application form and accounts from the Chairman of the Trustees had been received. Funding towards the cost of insurance had been requested.

It was RESOLVED to grant £ 250

Administration**Audits**

It was RESOLVED to precept £ 1600

Insurance (includes Brownlow Memorial Hall)

It was RESOLVED to precept £ 4500

Memberships

Including rejoining Berkshire Association of Local Councils.

It was RESOLVED to precept £ 1500

Office Services

It was RESOLVED to precept £ 2500

Office

It was RESOLVED to precept £ 1200

The Wren newsletter – 3 issues

It was RESOLVED to precept £ 3000

Office rent & service charges

It was RESOLVED to precept £11000

Rates

It was RESOLVED to precept £ 4000

Clerk's salary

It was RESOLVED to precept £19500

National Insurance contribution

It was RESOLVED to precept £ 3500

Clerk's gratuity contribution

It was RESOLVED to precept £ 200

Chairman's allowance

It was RESOLVED to precept £ 175

Chain of office

It was RESOLVED to precept £ 500

Bracknell Forest Council Partnerships**Roundabout maintenance**

It was RESOLVED to precept £ 600

Lily Hill Park

Until the results of the visitor survey are published
It was RESOLVED to precept £ 4000

Footpaths and Other Public Rights of Way

It was RESOLVED to precept £ 1700

Dog Warden Scheme

It was RESOLVED to precept £ 2500

Other items**LDF Planning**

It was RESOLVED to precept £ 2000

VAS Equipment

It was RESOLVED to budget for 1 sign to be installed £ 3600

Allotment provision

It was RESOLVED to budget £8000

Total Planned Expenditure £145,970

The Treasurer, Councillor N Jones explained that because of the present economic climate the Committee were recommending that the 2009/2010 precept should be reduced to £125,000. However, it was noted that the meeting to discuss project proposals using section 106 funding has not yet taken place and might be an issue for the precept. It was also noted that no provision for purchasing a bench had been made as the residents nearest the proposed site have registered their objections to the proposal. An account of how this could be achieved was given as follows:

2008/09 Forecast unspent reserves at year end

Capital project reserves	5,000
Brownlow Hall capital	67,952
Clerk's gratuity reserve	2,600
General contingency reserve	19,093
Other	<u>11,763</u>
Total	106,408

2009/10 Requirement

Planned expenditure	145,970* <i>see above</i>
General contingency	18,638
Brownlow Hall reserve	68,000
Clerk's gratuity reserve	<u>2,800</u>
Sub total	235408

Proposed Precept for 2009/2010

Precept	125,000
Estimated unspent balances from 2008/09	106,408
Interest on bank balances	<u>4,000</u>
	235,408

As recommendations are to be confirmed, the formal proposal for the 2009/2010 precept will be made at the January Parish Council Meeting.

4. Closure of the meeting

There being no further business the meeting was declared closed at 8.25 pm.