

Minutes of the Meeting

Warfield Parish Council

2 November 2011

Present: Councillors: Ms Healy (Chairman), Barnard, Dackombe, Fitzwilliams, Gates, Harrison, Haffegge, Mrs Menon, Parks and Towle

1 Warfield resident

1. Apologies for absence Councillors Jones and Mrs Ingham.

2. Declarations of interest

It was noted that Councillor Barnard has a standing interest as a Borough Councillor but no direct pecuniary interest in any matter to be discussed. There were no other declarations of a personal or prejudicial interest in respect of any matter to be considered at the meeting.

3. Minutes of the meeting held on 28 September 2011

It was RESOLVED that the minutes be approved as a correct and accurate record and signed by the Chairman.

4. Matters arising from this meeting

- a. Item 9 Queen's Diamond Jubilee commemoration – it was noted that the Clerk had not received a response from Councillor Brunel-Walker. Following an approach to Sandhurst Town Council the Executive Officer has offered to provide Thames Water contact details instead. An additional suggestion from Warfield Environment Group, to plant a small hazel copse, was tabled by the Clerk for consideration. Following discussion a number of potential sites were suggested and it was decided to explore what might be possible with the land owners.

5. The Brownlow Memorial Hall

The minutes of the 5 October meeting had been previously circulated. Councillor Fitzwilliams drew Members attention to the following:

- The vicar has agreed to attend a meeting with the Management Committee on 8 November 2011. It is hoped to reach a better understanding of the Church's future plans for the hall.
- The hall floor has been re-lacquered and the final finish is much improved.

5. The Brownlow Memorial Hall continued

It was RESOLVED that the minutes of the Management Committee meeting held on 5 October 2011 be approved as a correct record and signed by the Chairman.

6. Accounts

- a. As a result of a review of land management priorities Bracknell Forest Council has identified a number of potential sites that might more effectively be managed by Town and Parish Councils. The sites include play areas, amenity grass, woodland and a newt reserve. Councillor Harrison advised that the recommendation of the Finance Committee is that in principal, there is no interest in the proposal. The Council does not have the assets or resources necessary for taking on the management of any of the sites. After discussion this view was endorsed with the proviso that should a particular site be at risk of closure the Parish Council would wish to be made aware of the situation.
- b. The minutes of the Finance Committee meeting held on 31 October 2011 were available. Councillor Harrison drew Members attention to the following matters:
 - Item 9 Parish Clerk assistant – a recommendation that Council recruit an assistant for the Clerk as soon as possible was unanimously approved.
 - Item 10 Budget proposals 2012/13 – an initial review has been undertaken. Following discussion a proposal to budget £10,000 towards a new youth activity was put forward. This was approved.
- c. Councillor Harrison proposed, seconded by Councillor Barnard that the minutes be formally adopted, all agreed
- d. The budget sheet for the period to 31 March 2012, attached and previously circulated, was received.

7. Planning Matters

- a. Warfield SPD – a meeting with Borough Officers Max Baker and Ann Groves to discuss the revised Concept Plan had taken place on 31 October 2011. Disappointingly during the course of the meeting a range of errors were discovered in the document and the meeting had not been as constructive as expected. Councillor Barnard advised that he has since written to the Chief Executive to register a formal complaint. It was noted that Borough Officers supplied corrected versions of the document the following day however; the errors had caused a loss of confidence and distress to Members and West End residents who had received the inaccurate publication. Concern was expressed that the consultation document has ignored previous recommendations and significant development on Cabbage Hill has been proposed. After discussion it was decided to invite Chief Planning Officer Bev Hindle and Executive Member Mary Ballin to attend a meeting to explain the proposals. In addition, the Council authorised the Clerk to seek professional advice from Savills Consultancy. Councillor Parks seconded by Council Barnard proposed that authorisation be given to spend up to a limit of £10,000, exceeding the budgeted figure of £5000, on professional help with the Council's response to the consultation. All agreed.

7. Planning Matters continued

- b. The minutes of the Planning Committee meeting were available. Councillor Parks drew Members attention to the following:
- Responses to two consultation documents have been submitted: Draft National Planning Policy Framework and Thames Basin Heaths Special Protection Area Avoidance and Mitigation SPD Draft.
- c. It was RESOLVED that the minutes of the meeting held on 10 October 2011 be approved as a correct record and signed by the Chairman.

8. To receive an update on the Jealotts Hill Community Landshare Project

The Clerk had attended a recent steering group meeting. Bracknell Forest Homes, Bracknell Town and Warfield Parish Council have each contributed £3450 which will fund the cost of continuing to employ the project manager until year end 31 March 2012. The legal agreement with Syngenta is still ongoing but thought to be close to resolution. Volunteers have started work on site undertaking clearance work and repairs to the perimeter fencing. Warfield Grow and Share is still the only group allocated a plot but unfortunately still not allowed on site until all the formalities have been completed. A business plan has been prepared to assist with funding applications but until the project is up and running funding applications continue to be unsuccessful.

9. Parish & Town Councils' Liaison Group Matters arising

Councillors Ms Healy and Parks had attended a recent meeting. Councillor Ms Healy drew Members attention to the following:

- To confirm position in relation to the Neighbourhood Engagement Review – it was noted that Members preferred option to take forward neighbourhood engagement work is option 4. NAG will no longer exist instead Neighbourhood Police Officers will attend the monthly Parish/Borough surgeries and residents will raise issues and priorities at these meetings.
- Parish and Town Councils have been asked if they would like to contribute to the selection of Bracknell Forest Council's equality objectives through completion of a survey form – Councillors Ms Healy and Parks offered to complete on behalf of Warfield Parish Council.

10. Thomas Lawrence Brickworks plaque unveiling

Members were invited to attend the official unveiling of the Thomas Lawrence Brickworks plaque on the replica chimney in Goddard Way on Saturday, 19 November 2011. A walk led by Councillor Fitzwilliams around the local sites linked to the brickworks will follow. Refreshments will be available at the Brownlow Hall where brickworks artefacts and memorabilia will be on display.

11. Representative Reports

Ward Councillor - Councillor Barnard updated the meeting and set out his position on a number of issues. Work at the Peel Centre is almost completed and is proving to be such an attraction that parking is becoming an issue. The new Waitrose store is scheduled to open on 24 November 2011. An announcement that a new major retailer will be coming to the town centre is expected in December. Should the Parish Council wish to organise a beacon to commemorate the Diamond Jubilee interest will need to be registered by April 2012, Councillor Dackombe offered to investigate.

CPRE AGM – Councillor Harrison invited Members to attend the meeting at 7 pm on 8 November 2011 at the Jack O Newbury.

Northern Parishes Arts Week – Councillor Fitzwilliams reported that this year's event had been the best to date with a wider variety of activities on offer. A variety of interesting evening events had been held at a new venue, St Peter's Church Cranbourne. The Arts & Crafts Exhibition had drawn ever bigger numbers with more artists exhibiting, more visitors and higher sales.

Chairman's report – Councillor Mrs Healy updated the meeting regarding the various meetings she had attended. Key issues from the Lily Hill steering group meeting were: permission for the tennis club to have an extra court has been refused, a new company is occupying Lily Hill House, other species of bats have been found on site and additional funding may be sought from Town and Parish Councils. She had also attended a NAG Chairs' meeting, BFVA AGM and the Civic Service at St Paul's Church, Harmanswater.

12. Correspondence was available for inspection; the following specific item was noted:

- a. Berkshire Fire Authority 5 year plan consultation.

13. Date of next meeting

The date of the next meeting was confirmed as Wednesday, 23 November 2011.

14. Closure of the meeting

There being no further business the meeting was declared closed at 9.20 pm.