

Minutes of the Meeting

Warfield Parish Council

20 April 2011

Present: Councillors: Ms Healy (Chairman), Barnard, Fitzwilliams, Gates, Harrison, Mrs Ingham, N Jones, Taylor and Towle.

2 Warfield residents

1. Apologies for absence Councillors M Jones, Mrs Menon, Morgan and Parks.

2. Declarations of interest

It was noted that Councillor Barnard has a standing interest as a Borough Councillor but no direct pecuniary interest in any matter to be discussed. There were no other declarations of a personal or prejudicial interest in respect of any matter to be considered at the meeting.

3. Minutes of the meeting held on 23 March 2011

It was RESOLVED that the minutes be approved as a correct and accurate record and signed by the Chairman.

4. Matters arising from this meeting

There were none.

5. The Brownlow Memorial Hall

Councillor Fitzwilliams reported that the Cottage boiler had broken down. Although it was first thought that a replacement boiler might be needed, Fowler Combustion has advised repair as to fit a new boiler will be too costly.

6. Accounts

a. The minutes of the Finance Committee meeting held on 12 April 2011 had been previously circulated. Councillor N Jones drew Members attention to the following matters arising:

- The final accounts for the year ending 31 March 2011 will be available at the Annual Meeting
- Revised standing orders and financial regulations will be available at the Annual Meeting

6. Accounts continued

- A recommendation that the Clerk's holiday entitlement increase from 20 to 25 days in recognition of her long service was approved. After discussion office holiday arrangements were agreed as follows: Councillor Ms Healy will open the post, the ansaphone and out of office email message will include an alternative contact number in case of an emergency.
 - To improve site security at Frost Folly a recommendation that heavy duty hinged bollards be fitted was approved.
 - 4 additional payments:

		£
Inland Revenue	Tax & NI	465.28
RBS Finance Ltd	Brownlow Hall boiler repair	246.00
Bracknell Forest Council	March recycling charges & contribution towards Disabled Go scheme	267.50

Amendment to monthly standing order payable to Mrs Harding to reflect changes in personal allowance effective 1 May 2011, salary payment increased to £1300.73.
 - Since the meeting Councillor Jones reported that the Co-operative bank guaranteed investment account, valued at £40,000, has matured. The Finance Committee has agreed to reinvest the sum for a further six months.
- b. It was RESOLVED that the minutes of the meeting held on 12 April 2011 be formally adopted. All agreed.
- c. The budget sheet for the period to 31 March 2011, attached and previously circulated, was received. It was noted that the year end unspent balance is likely to be more as the Brownlow Hall has had a better performance than anticipated.

7. Planning Matters

- a. The minutes of the Planning Committee meeting were available. Councillor Taylor, Chairman drew Members attention to the following matters:
- Item 4 planning application 11/00172/FUL, 35 All Saints Rise – the Planning Committee has recommended refusal for a further application for the erection of a house with a recommendation that the Local Planning Authority decline the application on the grounds that it is similar to previous applications.
 - Item 7 Warfield Supplementary Planning Document – an informal meeting with officers has been arranged for 6.00 pm on Wednesday 18 May 2011. A date for a site visit with members of Berkshire Consortium is still to be confirmed. A separate site visit with Berkley Homes will follow once technical works in relation to their proposal have been completed.
 - Item 8a Westmorland Drive - new waiting restrictions in the vicinity of Whitegrove School are to be introduced.
- b. It was RESOLVED that the minutes of the meeting held on 4 April 2011 be formally adopted. All agreed.

8. Jealotts Hill Community Land Share

The Chairman reported that Bracknell Forest Homes has agreed to become the lead organisation for the project. Bracknell Town Council, Bracknell Forest Homes and Warfield Parish Council have each agreed to contribute £5000 towards the costs of providing a manager. It is anticipated that this will be sufficient to pay 6 months salary. A suitable candidate for the post has come forward and an interview with a representative of each the three main organisations has been arranged. Warfield Community Garden group has made a site visit to Jealotts Hill and held its first meeting. A Committee has been formed with Claire Wallen as Chairman.

9. Localism Bill proposals

It was noted that the bill proposes the abolition of the Standards Boards and Code of Conduct for Members but Local Authorities may retain their own Code of Conduct and a Standards Committee should they choose to do so. The Borough Solicitor is seeking the views of Parish and Town Councils as to whether or not a similar sort of arrangement should be retained. After discussion it was agreed that the Clerk should advise the Borough Solicitor that Members would wish a similar system to continue.

10. Representative Reports

Bracknell Town Centre Regeneration – Councillor Barnard updated the meeting and set out his position on a number of issues. The building of a new Waitrose store is very encouraging for the regeneration of the town centre. The regeneration scheme is only 1 of 3 developments in the UK which is fully funded. Developers will soon have all the necessary land needed to attract new retailers to Bracknell. A fire in woodland recently caused major disruption in the Martins Heron district of Bracknell Forest. Some parents who failed to name a designated area school as one of their 3 preferred schools and have not been offered a place at their designated area primary school.

Westmorland Park – it was noted that the zip wire has broken again. Tree management along Edmunds Lane to increase visibility has been undertaken recently.

Chairman's report – Councillor Ms Healy reported that she had attended two meetings: Parish and Town Council Liaison and Parks and Public Realm. At the Parks meeting the possibility of Section 106 unspent balances being returned to developers was discussed. The Clerk was asked to check to see if any Warfield funds are at risk of exceeding the time limit.

Warfield Fete – Councillors Harrison and Mrs Ingham confirmed their willingness to organise the Parish Council table on Saturday 11 June but other offers to help would be welcome.

10. Representative Reports continued

Warfield/Winkfield Cycle Ride – it was noted that marshals' to assist on 26 June are still required.

11. Correspondence

Correspondence was available for inspection; there were no specific items to note.

12. Date of next meeting

The date of the Annual meeting was confirmed as Wednesday, 18 May 2011.

Councillor Ms Healy recorded Members appreciation to two Councillors who will be standing down. Firstly, to Councillor Taylor who had provided dedicated service to the Warfield Community during his 22 years service. In particular, she thanked him for his considerable contribution as Chairman of Planning and his endeavours in connection with next phase of development. She also thanked Councillor N Jones for his significant contribution particularly with regard to his involvement with the Brownlow Memorial Hall and as Treasurer. They will both be greatly missed.

13. Closure of the meeting

There being no further business the meeting was declared closed at 8.55 pm.