

Minutes of the Meeting

Warfield Parish Council

21 April 2010

Present: Councillors: Ms Healy (Chairman), Fitzwilliams, Gates, Harrison, Taylor and Towle

1. Apologies for absence Councillors M Jones, N Jones, Mrs Menon and the Clerk.
Post meeting note Councillor Barnard apologies noted on 22 April as he was delayed due to the cancellation of all flights to the UK.

2. Declarations of interest

There were no declarations of a personal or prejudicial interest in respect of any matter to be considered at the meeting.

3. Minutes of the meeting held on 24 March 2010

It was RESOLVED that the minutes be approved as a correct and accurate record and signed by the Chairman.

4. Matters arising from this meeting

- a. Item 1 Casual vacancy – it was noted that there have been no applications and the vacancy may now be filled by co-option.
- b. Item 4a Adoption of red kiosk in Warfield Park – BT has been advised of Warfield Park Community Association's interest, a response is still awaited.
- c. Item 4b Section 106 summary – clarification on the proposed Warfield bridleway has been sought, a response is still awaited
- d. Item 4c Dog Warden Service – it was noted that since the termination of the dog warden post stray dogs may be reported to Bracknell Forest Customer Services. Collection will be undertaken by SDK Environmental Ltd. Witness statement forms regarding dog fouling complaints, to enable the issue of a fixed penalty notice, are available in the office.
- e. Item 9 Interpretative panel at Lawrence Hill chimney – it was noted that the Heritage Officer will provide draft wording for consideration.
- f. Item 9 Julius Hill ice house – it was noted that the Heritage Officer has agreed to consider the proposal for a commemorative plaque.
- g. Item 10 Whitegrove footways – it was noted that Bracknell Forest will not allow the naming of footway link paths. No additional names are permitted on any footways/footpaths or cycle tracks within the Borough as it may confuse the emergency services.

5. The Brownlow Memorial Hall

It was noted that the Committee had not met since 17 March and the April meeting had been postponed until 12 May 2010. The Chairman advised that the hall is operating well and there are no particular matters to bring to the attention of the meeting.

6. Planning Matters

- a. Update on allotments – Vincent Paliczka, Bracknell Forest Council has advised that the potential allotment site is the small plot of scrubland opposite Priory Field. In addition, consideration is also being given to a very small plot of land off Westmorland Drive. After discussion it was agreed that although the scrubland was originally planted with trees as a buffer zone it should be pursued as a potential site together with the land in Westmorland Drive.
- b. Moss End Farm and Garden Centre update – It was noted that the Planning Inspectorate has forwarded notes of the Pre-Inquiry meeting held on 17 March. The next meeting is scheduled for 11 May. Mr Garnett, Savills Consultancy has been consulted with regards to the compromise scheme proposed by Bracknell Forest Council. Although there are some positives there are a number of issues that have not been addressed. Councillor Thompson has requested Borough Officers to comment on these concerns, a response is awaited. A revised planning application is expected before the end of April. A fees estimate of £500-£600 to review the application has been provided. Councillor Gates proposed, seconded by Councillor Fitzwilliams that Savills Consultancy be instructed to act on behalf of the Parish Council up to a limit of £600, all agreed.
- c. Site Allocations Development Plan Consultation –It was noted that a detailed response had been submitted by the Parish Council. Due to the number of responses Bracknell Forest Council extended the deadline to 16 April. The Chairman of Binfield Planning Committee has requested a meeting with Warfield and Winkfield to discuss the proposals; a date has yet to be agreed.
- d. Matters arising from Planning Committee:
 - Honeywood Farm – It was noted that the Application for permission to appeal the decision of the High Court heard on 3 December 2009 has been adjourned to be heard before a fully convened Court of Appeal with any substantive appeal to be heard immediately after the Application for permission to be granted (if permission to appeal is granted).
 - Proposed Vodafone & Telefonica O2 base station – In response to the Parish Council objection an email has been received advising that site sharing is not possible as the existing structure is not physically capable of accommodating the proposed equipment.
 - Other Planning matters: Bracknell Forest Borough Local Development Framework Amen Corner Supplementary Planning Document and Character Area Assessment Document have been adopted on 16 March. Any person aggrieved may apply to the High Court for permission to apply for a judicial review of the decision to adopt the Supplementary Planning Document within 3 months of adoption.
- e. It was RESOLVED that the minutes of the meeting held on 12 April 2010 be approved as a correct record and signed by the Chairman.

7. Accounts

- a. Councillor Harrison proposed seconded by Councillor Gates that the following cheques be authorised for payment, all agreed.

<u>For information</u>		
Ms L Winton	Caretaker wages March	442.79
Bowak Ltd	Consumables	78.62
Suds Window Cleaning	Brownlow Hall	47.00
ABA (Construction) Ltd	Play area inspections Memorial Ground £123.85 & Brownlow Hall £18.69	142.54
Stevens Cleaning Services	Office	51.70
Bracknell Pest Control	Brownlow Hall	35.25
Inland Revenue	Tax & NI	489.65
Tesco Stores Ltd	Underpayment rent 25 March – 23 June 2010	57.81
Bracknell Forest Council	Recycling collection & disposal February & March	32.60
Benville & Marsh Ltd	Brownlow Hall	263.79
Ms L Winton	Caretaker wages April	TBA

Amendment to quarterly standing order Tesco Stores Ltd office rent from £2659.38 to £2717.19 (change to VAT)

Monthly direct debit payments for information:

British Gas office electricity £300.23

Sita UK Ltd refuse collection £73.52

Bracknell Forest Council office business rates April £272.94 May 10 – January 11

£275 and Brownlow Hall business rates April £155.05 May 10 – January 11 £157

- b. The year ending March 2010 budget sheet had been previously circulated there were no questions.

8. Representative Reports

Frost Folly – It was noted that one of the litter bins has been removed. After discussion it was decided to buy 2 replacement bins and keep one as a spare. A proposal to display tree name tags on the planting beds will be considered at the next Committee meeting.

Clerk's report – The minutes of the Bracknell Forest Parish & Town Clerks meeting held on 30 March were available.

8. Representative Reports continued

Clerk's report - The following points of interest were noted: comments on the proposed Crime and Disorder Reduction Partnership protocol for the exchange of information have been submitted and the Chief Executive of Sandhurst Town Council will endorse the final version on behalf of all the Clerks. Within phase 2 of the Playbuilder initiative there is £46,750 still available to spend and the partnership is looking into a suitable site within Warfield. Clarification on Bracknell Forest Council consultation procedure is being sought and training on the Power of Well Being is planned.

Warfield Fete – Councillors Mrs Ingham and Parks have already offered to organise the Parish Council table on Saturday 12 June but other offers to help would be welcome.

Warfield/Winkfield Cycle Ride - It was noted that marshals' to assist on 27 June are still required.

9. Correspondence

Correspondence was available for inspection; there were no particular items to note.

10. Date of next meeting

The date of the annual meeting was confirmed as Wednesday, 19 May 2010.

11. Closure of the meeting

There being no further business the meeting was declared closed at 8.25 pm.