

Minutes of the Meeting

Warfield Parish Council

23 February 2011

Present: Councillors: Ms Healy (Chairman), Fitzwilliams, Harrison, Morgan, M Jones, N Jones, Mrs Menon and Taylor

1. Apologies for absence Councillors Barnard, Gates and Parks.

2. Declarations of interest

There were no declarations of a personal or prejudicial interest in respect of any matter to be considered at the meeting.

3. Minutes of the meeting held on 26 January 2011

It was RESOLVED that the minutes be approved as a correct and accurate record and signed by the Chairman.

4. Matters arising from this meeting

There were none.

5. The Brownlow Memorial Hall

The minutes of the February meeting had been previously circulated. Councillor Fitzwilliams drew Members attention to the following:

- Additional expenditure: 50 roof tiles have been replaced, the direct debit payable to British Gas will increase in February to £600 per month to reduce the outstanding debt and the green painted area in the main hall will be repainted and a protective varnish applied during the Easter holiday

It was RESOLVED that the minutes of the Management Committee meeting held on 16 February 2011 be formally adopted. All agreed.

6. Accounts

- a. The minutes of the Finance Committee meeting held on 16 February 2011 had been previously circulated. Councillor Harrison drew Members attention to the following matters arising:

6. Accounts continued

- 2 additional payments: £

Canon Fire Protection	Brownlow Hall	297.16
J Harding	Reimbursement expenses Brownlow Hall	59.36
 - Item 4a Internal Audit – a review of the standing orders and financial regulations will be carried out with a view to adopting updated versions after the May elections
 - Item 4b Risk Register – a recommendation to adopt the updated register was unanimously agreed.
 - Item 10 Equal Opportunities Policy – a recommendation to adopt the draft statement was unanimously agreed.
- c. It was RESOLVED that the minutes of the meeting held on 16 February be formally adopted. All agreed.
- d. The budget sheet for the period to 23 February 2011, set out attached and previously circulated, was received.

7. Planning Matters

- a. Bracknell Forest Local Development Framework Warfield Supplementary Planning Document. It was noted that the Parish Council submission, including the revised plan, had been resubmitted on 15 February 2011.
- b. Warfield development: to receive a report of a meeting with Developers. Councillor Taylor reported that this had been a useful meeting which had enabled the Parish Council to explain its thinking with regard to the key points: the area of land specified in SA9 is insufficient to accommodate 2200 dwellings, 2 alternative routes for the new A3095 link road, the location of the neighbourhood centre and suggestions on how to safeguard Cabbage Hill. It was however recognised that the developers proposals differ to those of the Parish Councils except that the area is insufficient to accommodate 2200 dwellings. Notes of the meeting will be circulated shortly. It is hoped that another meeting will be arranged in mid May to walk the area.
- c. Westmorland Drive/Bedfordshire Down allotment proposal – it was noted that Mr Moffat, Recreational Facilities Manager Bracknell Town Council had carried out a site survey with representatives of the Allotment Committee. It was estimated that perhaps 30-40 plots might be accommodated within the site. However, Mr Moffat and the Committee concluded that this area would not be suitable for allotments as explained in the February Finance Committee minutes. Following discussion it was RESOLVED that due to the unsuitability of the site and the considerable funds required to develop the allotments the offer to lease this land will not be pursued. The Council authorised the Clerk to advise Bracknell Forest Council.
- d. The minutes of the Planning Committee meeting were available. Councillor Taylor, Chairman drew Members attention to the following matters:
- Harvest Ride Totale Rise junction - Councillor Parks has agreed to lobby Warfield Harvest Ride Councillors regarding the installation of a traffic island.

7. Planning Matters continued

- Moss End Farm & Garden Centre – it was noted that the application has been approved. In accordance with the procedures for bringing a complaint of maladministration, Councillor Taylor had written to the Chief Executive. He has responded that the Borough Council had acted appropriately. Following discussion it was agreed that Councillor Taylor would write back disagreeing and that the experience at Parish Council level suggests improvements could still be made.
 - Repeat planning applications with particular regard to 35 All Saints Rise – the guidance outlined in Circular ODPM 08/2005 had been brought to the attention of the local planning authority. However, the Planning officer's view differs from that of the Parish Council with regard to this application.
 - Neighbourhood planning – a review of the Parish Plan has been deferred until after the May 2011 elections.
- e. It was RESOLVED that the minutes of the meeting held on 7 February 2011 be formally adopted. All agreed.

10. Representative Reports

Disabled Go – Councillor Mrs Menon attended the launch ceremony. The Borough Council is very appreciative of the Parish Council grant.

Heritage Forum – administrative support has been withdrawn and the section will close on 31 March 2011. Individual organisations may decide to help with the organisation of the annual heritage open day events in September.

Jealotts Hill Community Landshare Project – the next steering group meeting has been scheduled for 2 March 2011. Twenty residents have responded positively to the community garden proposal outlined in a letter sent to all residents on the allotment waiting list. Bracknell Town Council has allocated £3000 towards the set up costs. Further information from Sita UK regarding potential funding of the project is still awaited.

Chairman's report – it was noted that Warfield Fete will be focusing fundraising efforts on local youth organisations this year. The annual Winkfield/Warfield family cycle ride will take place on 26 June, volunteers to help marshal are required. Kevin Denman the new Neighbourhood Specialist Officer has taken over from NSO Robert Crawford and has attended a recent Neighbourhood Action Group (NAG) meeting.

Neighbourhood Engagement – the Clerk had attended a meeting with other Bracknell Forest Parish and Town Council Clerks to discuss current arrangements and to share ideas and options with Borough Officers.

11. Correspondence

Correspondence was available for inspection; there were no particular items to note.

12. Date of next meeting

The date of the next meeting was confirmed as Wednesday, 23 March 2011.

13. Closure of the meeting

There being no further business the meeting was declared closed at 9.00 pm.