

Minutes of the Meeting

Warfield Parish Council

24 February 2010

Present: Councillors: Ms Healy (Chairman), Fitzwilliams, Harrison, M Jones, N Jones, Mrs Menon, Parks

1. Apologies for absence Councillors Barnard, Gates, Mrs Ingham, Taylor and Towle.

2. Declarations of interest

Councillor Fitzwilliams declared a personal interest in item 7b cheques for authorisation. There were no other declarations of a personal or prejudicial interest in respect of any matter to be considered at the meeting.

3. Minutes of the meeting held on 27 January 2010

It was RESOLVED that the minutes be approved as a correct and accurate record and signed by the Chairman.

4. Matters arising from this meeting

- a. Item 4d Adoption of red kiosk in Warfield Park – it was noted that the Community Association is interested in pursuing the adoption. The Association is verifying whether telephony should be available as a condition of the site licence.
- b. Item 8e Section 106 proposed Warfield bridleway expenditure – it was noted that further details have been requested and the information is awaited.

5. The Brownlow Memorial Hall

The minutes of the February meeting were available. Councillor Fitzwilliams drew Members attention to the following:

- Ms Linda Winton has been appointed Caretaker
- Following a review of hire rates a 2.5% increase effective 1 September 2010 has been agreed with Plus Three Nursery. Additional usage is being investigated. A £25 refund has been awarded in recognition of additional costs incurred by the Nursery during the snowy weather
- Scottish & Southern Energy has agreed to an increase in the electricity sub station rental from £220 to £500 per annum
- If Warfield Players have no further requirement for their outside storage container it may be acquired for storing the stage to free up useful storage space in the Hall.

5. The Brownlow Memorial Hall continued

- The Brownlow Memorial Hall Trust has requested a 15% increase in rent. A letter has been sent explaining why any increase above the current £10,000 payment is unacceptable

It was RESOLVED that the minutes of the meeting held on 17 February 2010 be approved as a correct and accurate record and signed by the Chairman.

6. Planning Matters

- a. Update on allotments – it was noted that a potential commercial venture to locate allotments on a field adjoining Moss End Garden Centre is not being pursued. Although Bracknell Forest Council has given consent for a change of use from agriculture to horticultural use the Parish Council has been advised that the project is not financially viable. After discussion it was agreed to seek confirmation from Bracknell Forest Council of the change of use and whether the field could be considered as a potential allotment site for acquisition by the Borough Council.
- b. Matters arising from Planning Committee:
 - Warfield Councillors have been invited to attend a meeting with Bracknell Forest Officers and Members to discuss the application for temporary change of use at Battle Bridge House. Councillors Ms Healy and Parks will attend.
- c. It was RESOLVED that the minutes of the meeting held on 8 February 2010 be approved as a correct record and signed by the Chairman subject to the following correction: page 1 09/00724 Moss End Farm and Garden Centre, comment should read non conforming.

7. Accounts

- a. The minutes of the Finance Committee meeting held on 17 February 2010 were available. The Treasurer drew Members attention to the following:
 - Item 4b Frost Folly bird leaflet – a recommendation to print 1000 copies was approved
 - Item 7 internet/computer difficulties – it was noted that Councillor N Jones is investigating but new equipment may need to be purchased to resolve the problem.
- b. Councillor Mrs Menon proposed seconded by Councillor Harrison that the following cheques be authorised for payment, all agreed.

<u>For information</u>		
W Johnson	Caretaker wages January	281.53
Stevens Cleaning Services Ltd	Office	51.70
ABA (Construction) Ltd	Play area inspections/repairs Memorial Ground	830.52
Bracknell Forest Council	Recycling collection	16.30
Inland Revenue	Tax & NI Clerk, D French & Wren of Warfield deliverers	627.65

Suds Window Cleaning	Brownlow Hall £47 & office £11.75	58.75
SLCC	Regional Conference fee	TBA
Ms W Johnson	Caretaker wages February	338.16
Mr H Fitzwilliams	Reimbursement costs associated with interpretative panel stand	32.78
Syston Doors	Brownlow Hall, fire shutter repair	TBA
Bondright Roofing Services	Brownlow Hall	211.50
R J Morgan	Noticeboard repairs	329.00
Mrs J Harding	Reimbursement Clerk's expenses	240.10
Fords Industrial	Brownlow Hall, cupboard locks	57.00
Mr A John	Wren delivery	60.88
Ms C Fielder	Wren delivery	54.52
Mr A Richards	Wren delivery	47.32
Mrs A Bell	Wren delivery	52.64
Mr S Richards	Wren delivery	86.34
Mr S Baxter	Wren delivery	51.64
Mr A Smith	Wren delivery	70.60
Mr D French	Caretaker wages	132.69
Ms L Winton	Caretaker wages February	TBA

Direct debit Sita UK Brownlow Hall £73.52

It was RESOLVED that the minutes of the meeting held on 17 February 2010 be approved as a correct record and signed by the Chairman.

- c. The budget sheet had been previously circulated there were no questions.

8. Playbuilder programme

Councillor M Jones updated the meeting regarding the first phase of the project. Work has started on installing the new equipment at Westmorland Park. Warfield sites will not receive any funding in year two as Goddard Way play area is not being pursued and there are no other suitable sites within the parish. Three 'destinational' sites have been proposed: Jocks Lane, Locks Ride and the Look Out. These sites will have additional equipment and will require increased funding. Bracknell Town Council and Winkfield Parish Council have agreed to help with funding specific equipment at Jocks Lane and Locks Ride.

9. Dog Warden Service Consultation

Following a meeting with Mr Loudoun, Chief Officer Environment & Public Protection each of the six Parish and Town Councils has sent a letter outlining support for the service and explaining their budget decisions. Should the service cease then Bracknell Town Council is considering setting up its own Dog Warden service. A final decision is expected in March.

10. Representative Reports

Unclassified Roads Speed Assessment – it was noted that data collected from the archer strips may not be very meaningful as the installation in County Lane is too near the pelican crossing and in Darby Vale has been located between two mini roundabouts.

Chairman's Report – Councillor Ms Healy reported the following points arising from the recent Warfield NAG meeting: neighbourhood police surgeries may be held at village events, ticketing of motorists parking inappropriately at schools, 5 motorists were caught speeding using the SID and £500 is available for a neighbourhood project, suggestions are required by 4 March. Additional policing at schools to prevent inconsiderate parking, CCTV outside schools and dummy cameras were noted as possible ideas. The minutes of the Northern Parishes Liaison meeting were available. Topics discussed included the dog warden service, major planning applications, Town and Parish Council Liaison Group, speeding issues and arts week.

Warfield Fete - It was noted that if the proposed improvements to the Parish Council stand are to be implemented preparations will need to be started soon.

11. Correspondence

Correspondence was available for inspection, the following item was noted:

- a. Leisure & Culture CSIT Cultural Partnership feedback questionnaire had been completed by the Clerk.

12. Date of next meeting

The date of the next meeting was confirmed as Wednesday, 24 March 2010.

13. Closure of the meeting

There being no further business the meeting was declared closed at 8.45 pm.