

Minutes of the Meeting

Warfield Parish Council

23 June 2010

Present: Councillors: Fitzwilliams (Chairman), Barnard, Harrison, M Jones, N Jones, Mrs Ingham, Parks, Towle and Taylor

1. Apologies for absence Councillors Gates, Ms Healy and Mrs Menon.

2. Declarations of interest

It was noted that Councillor Barnard has a standing interest as a Borough Councillor but no direct pecuniary interest in any matter to be discussed. There were no other declarations of a personal or prejudicial interest in respect of any matter to be considered at the meeting.

3. Minutes of the Annual meeting held on 19 May 2010

It was RESOLVED that the minutes be approved as a correct and accurate record and signed by the Chairman.

4. Matters arising from this meeting

- a. Item 4a Casual vacancy – it was noted that there is still no interest in the position.
- b. Item 4b Adoption of red kiosk in Warfield Park – it was noted that Councillor Ms Healy has arranged to meet with the land owner's on 8 July 2010.
- c. Item 12 Stage 2 Playbuilder funding – it was noted that the preferred option is Harvest Hill and that the existing play area could be extended to accommodate new equipment.
- d. Item 13a Borough Solicitor visit – it was noted that Parish Council meeting dates have been notified and a response is awaited.

5. The Brownlow Memorial Hall

Councillor Fitzwilliams advised that although formal notice has not yet been given the flat tenants will be vacating the premises within the next 6 weeks. Ideally another member of the Church staff will want to take on the tenancy however, should that not happen, once the formal notice has been received local estate agents will be instructed.

It was RESOLVED that the minutes of the Management Committee meeting held on 9 June 2010 be approved as a correct record and signed by the Chairman.

6. Planning Matters

a. **Matters arising from the Planning Committee.**

- An application at Crutchfield Manor Farm on the border with Windsor and Maidenhead Council had been brought to the attention of the Parish Council. Although there were no planning reasons to object to the application which is seeking permission to level and improve soil, concern about other inappropriate development in the Green Belt has been registered.
- A letter from Mr Wheadon, Bracknell Forest Chief Executive to Philip Lee MP obtained from the Northern Arc Action Group website has been forwarded to Adam Afriyie MP for comment as he had been omitted from the circulation list. Mr Wheadon is seeking clarification on potential development in Binfield and Warfield which are in Mr Afriyie’s constituency and contain the adopted Core Strategy areas for earlier development. Councillor Barnard explained that Mr Wheadon sought to highlight concerns that without interim arrangements Local Authorities may be vulnerable to speculative development.
- It was noted that misleading information has been posted on the Sustainable Land PLC web site claiming the group are working with Berkshire Consortium to build more homes in Warfield. Clarification has been sought and Jon Lambert, Berkeley Homes has confirmed that he has had no contact and is not working with Sustainable Land PLC or their consultants JPC.
- An observation that Moss End Garden Centre business appears to be in decline was noted. Councillor Fitzwilliams declared a personal interest. Concern was expressed that another interest may be developing on the site.

b. It was RESOLVED that the minutes of the meeting held on 14 June 2010 be approved as a correct record and signed by the Chairman.

7. Accounts

- a. The minutes of the Finance Committee meeting held on 16 June 2010 were available. The Treasurer drew Members attention to the following:
- Councillor Mrs Menon has joined the Finance Committee.
  - A review of the Brownlow Hall 5 year plan 2011-2016 had been carried out. Approval will be sought at the next Management Committee meeting.
  - Consideration had been given to Came & Company recommendations for additional cover in respect of Councillors Group Legal Protection and Lorega Loss Recovery. Neither was thought to be appropriate however Councillors Group Legal Protection cover will be raised with the Borough Solicitor when he makes his visit to the Parish Council.
- b. Councillor Barnard proposed seconded by Councillor Harrison that the following cheques be authorised for payment, all agreed.

<b><u>For information</u></b>		
Ms L Winton	Caretaker wages May	349.47

## 7. Accounts continued

ABA (Construction) Ltd	Play area inspections Memorial Ground £102.04 & repairs £41.13 & Brownlow Hall £18.69	161.86
Bracknell Forest Council	Recycling collection £16.70 & Green waste bags £175.00	191.70
Inland Revenue	Tax & NI Clerk £489.65, D French £18.20, less overpayment £59.11	448.74
Syston Doors	Brownlow Hall	58.75
Canon Fire Protection	Office annual inspection	68.71
Mr D French	Reimbursement caretaker expenses & wages	76.15
Ms C Healy	Chairman's allowance	175.00
Ford's Industrial	Brownlow Hall	75.00
Bowak Ltd	Brownlow Hall consumables	93.75
Warfield Parochial Church Charity	Brownlow Hall leaflet	60.00
Savills (L& P) Limited	Professional services	705.00
Brownlow Memorial Hall Trust	Rent	2500.00
Stevens Cleaning Services	Office	51.70
Expert Shopper Ltd	Brownlow Hall – spare part for urn	8.94
Mrs J Harding	Reimbursement Clerk's expenses	90.75
Suds Window Cleaning	Brownlow Hall £47 & office £11.75	58.75
Ms L Winton	Caretaker wages May	TBA

Quarterly standing order payable to Tesco Stores Ltd rent £2717.19

It was RESOLVED that the minutes of the meeting held on 16 June 2010 be formally adopted. All agreed.

- c. The budget sheet had been previously circulated there were no questions.

8. To consider Bracknell Town Council's proposal for an Environmental Officer

Councillor Barnard declared a personal interest as a Bracknell Town Councillor and took no part in the discussion. Bracknell Town Council is seeking views from the other Town and Parish Council's regarding a new Town Council post of Environment Warden. The Council is proposing that the role will be flexible and proactive with many tasks including those concerning fly tipping and dog warden services with enforcement powers. After discussion it was agreed to register an interest in a partnership arrangement rather than the alternative offer of using the service on an ad hoc basis.

9. Request for views Bracknell Forest Member Briefing

Bracknell Forest Council is seeking the views of Parish and Town Councils regarding its Member Development programme. After discussion it was noted that some Parish Councillors had attended Members briefing sessions however, a preference that other Parish and Town Councillors also attend was noted. Further training would be of interest if appropriate.

10. Representative Reports

**Northern Parishes Liaison Meeting** – the minutes of the 17 June meeting attended by Councillors Ms Healy, Taylor and the Clerk were available. Since the meeting LPA Commander Bowden has made contact offering Inspector Carter's assistance in obtaining data to assist with the introduction of road safety measures.

**Ward Councillor report** – Councillor Barnard updated the meeting and set out his position on a number of issues. The Standards Board of England is likely to be abolished. £1.7m funding will be lost from the Council's budget by the end of September and a review of projects including the playbuilder site at Harvest Hill is being carried out. Instead of the Westmorland Park pavilion site a mobile children's centre is being considered which could be used in the evenings for youth activities. Bracknell Forest has been asked to consider a 25% grant funded reduction next year which may result in the Parish Council being asked to support more local groups. Bracknell Magistrates Court has not been included in the first phase of closures. The resubmissions of outline plans for Bracknell Town Centre re-development are expected shortly.

**Wren of Warfield** – it was noted that one e-mail has been received in response to a recent article requesting suggestions to help resolve the dog fouling problem.

**Warfield Fete** – thanks to Councillors Gates, Harrison, Parks and particularly Mrs Ingham who organised the treasure hunt, the fete stand was well supported this year. 75 families took part in the treasure hunt and 2 concerns were noted in the surgery register.

**Bracknell Forest Partnership Board** – Councillor Harrison had attended a recent meeting. Main topics discussed had been Local Transport Plan 3, Tell Us 4 survey outcomes, Older People's Partnership and Neighbourhood Survey 2009.

**Brickworks Interpretation board** – Councillors Fitzwilliams, Harrison and Towle are planning to meet with the Heritage Officer to review the information she has provided.

**Lily Hill Park** – Councillor Ms Healy had attended a recent meeting. Mr Macfarlane has resigned and a new park manager is to be appointed. A survey of the number of visitors by parish is due to be carried out over the summer. Orienteering posts and the longest picnic bench, made from a fallen tree, have been installed. Bracknell Gardening Club is disbanding and further maintenance will need to be carried out by contractors.

10. Representatives Reports continued

**Northern Parishes Arts Week** – due to a combination of factors, but particularly staff shortages, neither the proposed performing arts event or lantern procession will be going ahead this year. An exhibition committee meeting has been held and plans for this are progressing well.

**Bracknell Forest Parish & Town Clerks** - the Clerk had attended a recent meeting in preparation for the forthcoming Parish and Town Council Liaison Group meeting.

11. Correspondence

Correspondence was available for inspection. There were no particular items to note.

12. Date of next meeting

The date of the next meeting was confirmed as Wednesday, 21 July 2010.

13. Closure of the meeting

There being no further business the meeting was declared closed at 9.00 pm.