

Minutes of the Meeting

Warfield Parish Council

22 June 2011

Present: Councillors: Ms Healy (Chairman), Barnard, Fitzwilliams, Haffegge, Harrison, Mrs Ingham and Parks

1 resident of Warfield Parish Council

1. Apologies for absence Councillors Gates, Jones and Mrs Menon.

2. Declarations of interest

It was noted that Councillor Barnard has a standing interest as a Borough Councillor but no direct pecuniary interest in any matter to be discussed. There were no other declarations of a personal or prejudicial interest in respect of any matter to be considered at the meeting.

3. Minutes of the Annual meeting held on 18 May 2011

It was RESOLVED that the minutes be approved as a correct and accurate record and signed by the Chairman.

4. Matters arising from this meeting

There were none.

5. The Brownlow Memorial Hall

Councillor Fitzwilliams advised Members that although early in the financial year it is looking likely that expenditure will exceed income and the Committee will need to draw on Parish Councils funds.

Councillor Barnard advised the meeting that the Vicar has suggested that consideration be given to the disposal of the Hall to finance new facilities for St Michael's Church at either the vicarage or the car park. Planning Officers advice has been sought and they have confirmed that it would not be possible to build at either location. In addition, as the proposal would also conflict with the aims of the Trust Deed, it is very unlikely that the Vicar's proposal will proceed.

It was RESOLVED that the minutes of the Management Committee meeting held on 1 June 2011 be approved as a correct record and signed by the Chairman.

6. Accounts

- a. Copies of the revised Standing Orders and Financial Regulations had been previously circulated. No changes were proposed. It was RESOLVED that Warfield Parish Council Standing Orders and Financial Regulations be approved.
- b. Payments made since the last meeting were noted for information and additional items listed below were approved.

<u>For information</u>		
Ms L Winton	Caretaker wages May	370.28
RBS Invoice Finance Ltd	The Cottage - boiler repair	589.42
Bracknell Forest Council	Frost Folly – removal fly tipping	380.16
Canon Fire Protection	Annual inspection office	73.06
ABA (Construction) Ltd	Play area inspections Brownlow Hall £19.09 & Memorial Ground £104.21	123.30
Roy Basten	Brownlow Hall – redecoration	823.13
Suds Window Cleaning	Brownlow Hall £48 & office £12	60.00
Stevens Cleaning Services	Office	52.80
CCB	Briefing session x 3	60.00
Bracknell Forest Council	Roundabout sponsorship £660 & April recycling charge £17.05	677.05
A Dance	Grounds maintenance Frost Folly £489.96 & Brownlow Hall £275	764.96
Anit Ltd	Consultancy service (MYOB)	240.00
Brownlow Memorial Hall Trust	Rent due June 2011	2500.00

<u>For payment</u>		
Inland Revenue	Tax & NI	465.28
Bracknell Forest Council	Garden waste sacks	180.00
Warfield Grow & Share	Grant	200.00
Ms C Healy	Chairman's allowance	175.00
Mrs J Harding	Reimbursement Clerk's expenses	79.90
Mr D French	Reimbursement caretaker expenses	TBA
Ms L Winton	Caretaker wages June	TBA
Winkfield Parish Council	Winkfield/Warfield cycle ride expenses	145.00

Standing order Tesco Stores Ltd office rent £2775

Direct debit Sita UK Ltd refuse collection £90.91

As no specific provision had been made for Warfield Grow & Share it was agreed that the grant would be funded from contingencies.

- c. The budget sheet for the period to 31 March 2012, attached and previously circulated, was received.

7. Planning Matters

- a. The minutes of the Planning Committee meeting were available. Councillor Parks drew Members attention to the following matters:
 - Item 6 Cruchfield Manor Farm – issues arising from unauthorised activities at the site continue to cause concern.
 - Item 9a Warfield SPD – Borough Councillors tour of potential sites has been arranged for early July. In response to a request for further clarification Bev Hindle has advised that although changes to the timetable have yet to be approved he hopes to present his report to the Executive in September. Targeted consultation will then follow. Although the total land holding to be developed has yet to be confirmed he has reiterated that the housing target still remains at 2200 as stated in the Core Strategy. Councillor Barnard explained that issues arising from the Localism Bill and other legal issues may delay this process. He expressed concern regarding the Northern Arc Action Group, Binfield Village Society and Crowthorne Village Action Group letter to all candidates in the Council elections. As a result of this letter it is likely that Borough Councillors support and understanding when confirming the number of houses to be built has been jeopardised. It was noted that Councillor Barnard had met with Ms Leary, Vice Chairman Northern Arc Action Group and she has confirmed her support to protect Warfield's green spaces. The site visit with developers had been a very useful meeting.
 - Item 10c Nuptown Piggeries – Bracknell Forest Enforcement Team has been alerted to a potential new business venture. The Enforcement Officer has advised that there is no breach of planning control until a business is started.
 - Harvest Ride junction with Julius Hill and Westmorland Drive – support for a Borough Council proposal to widen the island to improve accessibility and safety for parents walking to Whitegrove School was recorded.
- b. To consider Northern Arc Action Group, Binfield Village Society and Crowthorne Village Action Group local residents' survey report – the results of the Bracknell Forest Housing Development Plans survey were noted.
- c. It was RESOLVED that the minutes of the meeting held on 6 June 2011 be approved as a correct record and signed by the Chairman.

8. To receive an update on the Jealotts Hill Community Landshare Project

The Clerk had attended a recent steering group meeting. Practical work to prepare the site has stopped whilst the legal agreement with Syngenta is developed and the farm manager prepares to cut the hay. Bracknell Forest Homes has agreed to take on interim responsibility until a decision on the final legal structure is agreed. The Princes Trust funding application has not been successful and other sources of funding are being considered. A greenhouse has been donated to Warfield Grow and Share and is on site but not yet re-assembled.

9. Bracknell Forest Council Review of Polling Districts & Polling Places

It was noted that the Borough Council is undertaking a review of its polling districts and polling places and a request for comments has been received. Following discussion Members concluded that the status quo should be maintained.

With the forthcoming development in Warfield all three polling stations will be required to support the growing community.

9. Representative Reports

Ward Councillor - Councillor Barnard updated the meeting and set out his position on a number of issues. The new Waitrose store is on schedule to open at the end of November. The Borough Council is considering the long term future of its play areas. The Parish Council may wish to consider taking on the All Saints Drive play area as a long term project as the equipment is in need of updating and improving.

Warfield Fete 11 June 2011 – Councillor Mrs Ingham thanked Councillors who had helped on the day. She was pleased to report a 50% increase in visitors to the Parish Council stand.

Climate Change Strategy – Councillors Haffegge, Ms Healy and Mrs Ingham had met to review the plan. A draft has been sent to Bracknell Forest Council and a meeting with Environmental Officers has been arranged. It is hoped that the revised document will be in place before the new development plans are finalised. Councillor Barnard advised the meeting of a successful partnership scheme which may merit further investigation. A Sainsbury's store has installed solar panels to provide power to an adjoining parish council office and perhaps a similar scheme could be explored with Tesco's.

Bracknell Forest Partnership Meeting – Councillor Harrison had attended a recent meeting. Topics discussed included local and national health reforms, Local Economic Development Strategy and Child Poverty Strategy.

West End Residents Action Group – Councillor Fitzwilliams reported that a meeting has been arranged with Borough Councillors.

Chairman's Report – Councillor Ms Healy thanked Councillors Harrison, Parks and particularly Mrs Ingham who had organised the treasure hunt for the fete again this year. She also thanked those Councillors who had volunteered to help with marshalling at the Winkfield/Warfield Family Cycle Ride on 26 June. Matters arising from a recent Warfield Neighbourhood Action Group meeting she had chaired were noted: the police have reported problems with children playing with lighters, crime between April and June was low with only 3 burglaries and 6 instances of criminal damage reported, officers will be undertaking speed detection around the Borough using the speed gun.

9. Representatives Reports continued

Clerk's Report - The Clerk advised that she had attended the quarterly Bracknell Forest Parish and Town Council Clerks meeting to agree the topics to be proposed for the forthcoming Parish and Town Council Liaison Group meeting. Bracknell Town Council has appointed an Environment Warden, hire rates will be advised later in the summer. The Clerk had also attended training day organised by Berkshire SLCC. Topics covered included Localism, community e-engagement, neighbourhood planning and the new public sector Equality Duty.

10. Correspondence was available for inspection; there were no specific items to note.

11. Date of next meeting

The date of the next meeting was confirmed as Wednesday, 27 July 2011.

12. Closure of the meeting

There being no further business the meeting was declared closed at 9.15 pm.