

Minutes of the Meeting

Warfield Parish Council

24 March 2010

Present: Councillors: Fitzwilliams (Chairman), Barnard, Gates, Harrison, M Jones, N Jones, Mrs Ingham, Parks, Taylor and Towle

1. Apologies for absence Councillors Ms Healy and Mrs Menon. It was noted that Councillor Andrews had sent his apologies. He had been reminded that he had failed to attend meetings for six consecutive months and under the rules would cease to be a member of the Parish Council. Councillor Andrews had replied that he wished to resign and a casual vacancy has therefore arisen.

2. Declarations of interest

The Clerk declared a personal interest in item 7b a cheque is payable to her son. Councillor Towle declared a personal interest in a cheque payable to Warfield Environment Group. There were no other declarations of a personal or prejudicial interest in respect of any matter to be considered at the meeting.

3. Minutes of the meeting held on 24 February 2010

It was RESOLVED that the minutes be approved as a correct and accurate record and signed by the Chairman.

4. Matters arising from this meeting

- a. Item 4d Adoption of red kiosk in Warfield Park – BT has been advised of Warfield Park Community Association interest, a response is awaited.
- b. Item 8e Section 106 summary – clarification on the proposed Warfield bridleway has been sought, a response is still awaited
- c. Item 9 Dog Warden Service – notification that as of 31 March 2010 the post is redundant has been received. The Borough has advised that the contract in relation to stray dogs will be extended to meet minimum legal requirements. Dog fouling complaints will be dealt with as before the post was created.
- d. Item 10 Unclassified roads speed assessment – in response to the Parish Council's concern the archer strips placed too close to the crossing in County Lane will be moved further along the road towards Wiltshire Grove however, the survey in Darby Vale will not be undertaken again as all lengths of road are very short.

5. The Brownlow Memorial Hall

The minutes of the March meeting were available. Councillor Fitzwilliams drew Members attention to the following:

- Ms Linda Winton is settling into her role as the new Caretaker
- Plus Three Nursery has advised that their usage will not be increasing
- A response is still awaited from the Brownlow Memorial Hall Trustees regarding the proposed rent increase
- It is expected that financially the hall will breakeven at year end

It was RESOLVED that the minutes of the meeting held on 17 March 2010 be approved as a correct and accurate record and signed by the Chairman.

6. Planning Matters

- a. Update on allotments – Vincent Paliczka, Bracknell Forest Council has advised that he is unaware of the change of use of the field adjoining Moss End Garden Centre and although it might be possible to acquire the land, another potential allotment site is being considered on Borough owned land opposite Priory Field. As Members were unsure which plot is being looked into clarification will be sought.
- b. Moss End Farm and Garden Centre Appeals – Councillor Harrison had attended the Pre-Inquiry hearing held on 17 March 2010 where it had come to light that a without prejudice letter had been sent to the applicant suggesting a compromise. An adjournment has been agreed to allow the appellants to submit a revised planning application which is expected before the end of April. If this does not happen a second Pre-Inquiry meeting will take place on 11 May. The Appeal hearing is expected to take 11 days however, if all tenants speak then it will be nearer 17 days. A further Pre-Inquiry meeting is scheduled for 8 July should the application be decided by the Planning & Highways Committee on 24 June 2010.
- c. Planning on the new Warfield Development – Councillor Taylor updated Members with regard to meetings that had taken place recently. Max Baker, Head of Spatial Policy had presented the Borough's plans on where new development will be located, the subject of current consultation. The other meetings with John Waterton, Borough Officer and with representatives of Barton Willmore and Barclay Homes had focused on where housing and associated amenities will be located in the development due to start in 2016. The Parish Council's initial ideas broadly agree with both Bracknell Forest and the developers thoughts. It was noted that rather than the 2200 homes originally proposed it is likely that only 1700 homes will be accommodated and work on the development could possibly start much sooner than first anticipated.
- d. Site Allocations Development Plan Consultation – It was agreed to meet on Monday, 29 March at 8.00 pm to discuss and agree a response on behalf of the Parish Council. A leaflet opposing the proposed sites produced by Binfield Parish Council and the Village Protection Society was available. It was noted that some of the information is incorrect including the statement that 1700 homes are proposed for Cabbage Hill. Binfield Parish Council has asked Warfield to join forces to oppose the option to concentrate new housing in a 'Northern Arc' (Area 6 around Scotlands Farm in Warfield). After discussion it was decided that as a challenge had been previously mounted to oppose development in Warfield to take no further action on this occasion.

6. Planning Matters continued

## e. Matters arising from Planning Committee:

- Item 7b proposed waiting restrictions All Saints Rise – The Highways Department has advised that the Parish Council’s proposal to extend the waiting restrictions is not possible as it could either result in the displacement of parking to surrounding locations or a migration towards parking illegally on the parking restrictions.
- f. It was RESOLVED that the minutes of the meeting held on 8 March 2010 be approved as a correct record and signed by the Chairman.

7. Accounts

- a. The minutes of the Finance Committee meeting held on 15 March 2010 were available. The Treasurer drew Members attention to the following:
- Item 7 Warfield Environment Group grant request towards the cost of meeting room hire following withdrawal of Bracknell Forest funding – a recommendation to grant sufficient funding up to March 2011 was approved.
  - Item 8a Mobile phone contract – a recommendation to take out a 24 month contract at a cost of £4.99 per month was approved.
  - Item 8b Adverse weather conditions – a recommendation to reimburse Plus Three Nursery £10 per day should the car park be unusable was approved.
- b. Councillor Taylor proposed seconded by Councillor Harrison that the following cheques be authorised for payment, all agreed.

<b><u>For information</u></b>		
Syston Doors	Brownlow Hall	188.00
SLCC	Course fee	64.62
Ms L Winton	Caretaker wages February & £20 float	162.63
Stevens Cleaning Services Ltd	Office	51.70
Bracknell Forest Council	CRB check	46.00

Brownlow Memorial Hall Trust	Rent	2500.00
A Dance	Grounds maintenance Frost Folly £532 & Brownlow Hall £125	657.00
ABA (Construction) Ltd	Play area inspections Memorial Ground £99.08 & Brownlow Hall 2 visits @ £18.15	135.38
Mr C Harding	Email and web site support	46.00
Bowak Ltd	Consumables	107.23
Bracknell Forest Council	Arts week partnership events £935.47, loan repayment £1034.20, Wren printing £385	2354.67
Inland Revenue	Tax & NI	489.65
Mrs J Harding	Reimbursement Clerk’s expenses	102.69
Warfield Environment Group	Grant	141.12
Mr D French	Reimbursement caretaker expenses	39.63
Ms L Winton	Caretaker wages March	TBA

7. Accounts continued

- b. *Quarterly standing order Tesco Stores Ltd office rent £2717.19*  
*Monthly direct debit Sita UK Ltd refuse collection £73.52*

It was RESOLVED that the minutes of the meeting held on 15 March 2010 be approved as a correct record and signed by the Chairman.

- c. The budget sheet had been previously circulated there were no questions.

8. To consider nominations for the Parish Award and Chairman's Award

Two organisations were considered for the Chairman's Award both having made a significant contribution to the parish over a number of years. After discussion it was decided to present the award to Warfield Fete Committee. As there were no suitable nominations for the Parish Award it was decided to withhold the 2010 Award.

9. To consider brickworks interpretative panel at Lawrence Hill Chimney

It was noted that a member of the public has contacted the Heritage Officer to request an information board about the brick works. As the heritage department has no funding the Parish Council has been asked to consider paying for the cost of the panel. After discussion it was agreed that before approving expenditure the draft wording should first be available for review. It was also decided that as the ice house in Julius Hill has not been named and residents are unaware of what it is, it too should be commemorated.

10. Representative Reports

**Ward Councillor report** – Councillor Barnard updated the meeting and set out his position on a number of issues. A useful meeting with Shakespeare Way residents had been held in the parish office. As Westmorland Park pavilion has been identified as a children's centre it will not be possible to include other youth provision and therefore Whitegrove Ward Members are considering alternative options for their Members Initiative funding, possibly the refurbishment of the All Saints Rise play area. Following the accident outside Warfield CE School no waiting restrictions are proposed. There are some signs of movement with regard to the redevelopment of the Town Centre and phased development in consultation with land owners may be taking place. Following a meeting with Messrs Hindle and Paliczka to discuss the Moss End Farm and Garden Centre compromise proposal Councillors Barnard and Thompson will be invited to attend the compromise hearing. The structure of the Planning & Highways Committee is to be reconsidered and numbers increased to allow one member per ward representation.

**Wren of Warfield** – it was noted that issue 49 had recently been distributed.

10. Representative Reports continued

**Whitegrove footways** – Councillor Mrs Ingham suggested that it would be helpful if the well used footways that bisect the residential areas could be named. After discussion it was agreed to raise the matter with the Borough Council. Councillor Gates offered to progress with the Access Forum.

**Bracknell Forest Partnership Board** – Councillor Harrison had attended a recent meeting. Main topics discussed had been the Site Allocations Development Plan Consultation and Local Safeguarding Children Board.

**Clerk's Report** – the minutes of the Northern Parishes Arts Week meeting held on 23 March were available. Bracknell Forest Partnership events and South Hill Park workshops are being reviewed. It is hoped to hold a community performing arts event at Newbold College on Sunday, 24 October, invitations to potential performers will be sent out after Easter. The Clerk had attended the South East of England Regional Conference organised by Society of Local Council Clerks. Bracknell Forest Crime and Disorder Reduction Partnership protocol for the exchange of information is being reviewed and will be a topic at the Bracknell Forest Parish and Town Clerks meeting on 30 March. Following that meeting, the Clerk was given approval to sign up to the protocol on behalf of the Parish Council.

**Field Park Pond** – the Borough's Biodiversity Officer had made contact. There is a large frog population which during wet nights has resulted in up to 50 dead frogs when they have tried to cross neighbouring roads. Help with encouraging local residents to alleviate the problem by improving the habitat in their gardens and creating new ponds has been sought. After discussion it was thought that Warfield Environment Group may be able to help and the information will be forwarded via Councillor Towle.

11. Correspondence

Correspondence was available for inspection, the following item was noted:

- a. Keep Mobile AGM Saturday 24 April 2.00 pm The Hall, Evendons Lane, Wokingham.

12. Date of next meeting

The date of the next meeting was confirmed as Wednesday, 21 April 2010.

13. Closure of the meeting

There being no further business the meeting was declared closed at 9.20 pm.