

Minutes of the Meeting

Warfield Parish Council

24 November 2010

Present: Councillors: Ms Healy (Chairman), Barnard (until 9.10 pm), Fitzwilliams, Harrison, M Jones, N Jones, Parks and Taylor.

1. Apologies for absence Councillors Gates, Mrs Ingham, Mrs Menon, Morgan and Towle.

2. Declarations of interest

There were no declarations of a personal or prejudicial interest in respect of any matter to be considered at the meeting.

3. Minutes of the meeting held on 27 October 2010

It was RESOLVED that the minutes be approved as a correct and accurate record and signed by the Chairman.

4. Matters arising from this meeting

- a. Item 4b Adoption of red kiosk in Warfield Park – ongoing, a meeting with Park Trustees is still to be arranged.

*Change to published agenda at request of Councillor Barnard*

5. Planning Matters

- a. Bracknell Forest Local Development Framework Site Allocations Development Plan Document Consultation – it was noted that Core Strategy Policy CS5: Land North of Whitegrove and Quelm Park (Warfield) will be replaced in this document by draft Policy SA9 Land at Warfield. After discussion it was agreed that Councillor Parks would lead on the Parish Council response and prepare a draft for consideration at the 6 December Planning Committee meeting. The Council's main concerns were noted as 2200 new homes cannot be accommodated within the allocation area, insufficient infrastructure has been proposed and land within Bracknell town centre, which can be built at a higher density, should be developed first. The deadline for responses was noted as 17 December 2010. Councillor Parks had attended a recent Northern Arc Action Group meeting. A leaflet jointly produced by NAAG, Binfield Parish Council and Binfield Protection Society which has been distributed to Binfield homes was circulated. Following discussion it was decided not to accept NAAG's offer to distribute a joint leaflet to Warfield residents. Should a leaflet drop be considered at a later stage it was decided that publication should be undertaken solely by the Parish Council.

5. Planning matters continued

- b. Bracknell Forest Local Development Framework Warfield Supplementary Planning Document Consultation 29 November 2010 – 17 January 2011 – the draft document had been approved by Bracknell Forest Executive on 16 November with authority delegated to the Executive Member for Planning, Transport and Economic Development to agree necessary amendments prior to publication. Although the final version of the Document will not be available until 29 November disappointment that the current plans do not appear to have taken on board the Parish Council's previous comments was expressed. It was also noted that the concept plan has been amended as there is a possibility that the lower slopes of Cabbage Hill may be developed. After a lengthy discussion it was decided to invite the Head of Planning to have initial discussions with the Parish Council ideally on 15 December, the next scheduled Council meeting. A subsequent meeting for further questions and feedback will be requested at the same time. As no dates for drop-in sessions when residents may have the proposals explained and questions answered have been published, a request for these will be registered at the same time. Consideration may be given to a meeting with developers and leafleting residents following the meeting with officers.
- c. Land for allotment proposal – the Allotment Committee had met with the Director of Environment, Culture and Communities and the Head of Parks and Countryside. An offer to lease land adjoining Bedfordshire Down/Westmorland Drive/Warfield Chase in Whitegrove has been proposed. The land is currently designated as passive open space. The Borough Council has offered to pay for the initial project management. A project brief has been prepared and Bracknell Town Council has agreed to carry out the initial project preparation. The Clerk had attended a meeting at Syngenta, Jealotts Hill to discuss the use of a 5 acre field which has been offered to Bracknell Voluntary Action Group to create a community farm/garden for 'disadvantaged' groups in Bracknell Forest. BVAG are keen to pursue the project but need help with the management. It is hoped that if the Parish Council assists there may be an opportunity for some of the land to become available for allotments. A public meeting has been arranged at 6.00 pm on Tuesday 7 December at Eastampstead Baptist Church. The Clerk and Mary Harris, Bracknell Town Council Clerk have arranged to visit Normandy Community Therapy Gardens, an established scheme, to see how this may relate to the proposed area at Jealotts Hill.
- d. The minutes of the Planning Committee meeting had been previously circulated. Councillor Taylor, Chairman drew Members attention to the following matters:
- Planning application 10/00660/FUL Tesco Stores Ltd proposal to extend the opening hours has been refused by the Planning & Highways Committee.
  - Honeywood Farm Court Appeal did not take place and enforcement action will resume.
  - A local resident continues to raise regular concerns regarding planning contraventions at Crutchfield Manor however neither Windsor & Maidenhead nor Bracknell Forest enforcement teams have taken action.
  - Moss End Farm & Garden Centre enforcement issues – a further letter has been sent to the Director of Environment, Culture and Communities as it was felt that his initial response had failed to deal with the fundamental concerns. A reply is awaited.

5. Planning matters continued

- e. It was RESOLVED that the minutes of the meeting held on 1 November 2010 be formally adopted. All agreed.

6. The Brownlow Memorial Hall

The minutes of the November meeting had been previously circulated. Councillor Fitzwilliams drew Members attention to the following:

- A number of minor requests raised by the tenant of the Cottage are in hand
- An invasion of german wasps proved difficult to destroy and caused some disruption to Plus Three Nursery and other users

It was RESOLVED that the minutes of the Management Committee meeting held on 3 November 2010 be formally adopted. All agreed.

7. Accounts

- a. The minutes of the Finance Committee meeting held on 17 November 2010 were available. Councillor N Jones drew Members attention to the following:
- Item 4a Co-operative Bank Community Account – terms and conditions for access to the telephone banking service were noted.
  - Item 5 Review of Treasurer’s monthly checks – it was noted that the quarterly checks have been deferred until December.
  - Item 6 Plus Three Nursery Confidential item was noted.

Ms L Winton	Caretaker wages October	474.27
Dee Cowell	Arts & Craft Exhibition prizes	124.48
JE Spain	Arts & Craft Exhibition workshop expenses	85.00
Helen Banthorpe	Northern Parishes Arts Week workshop	141.00
BT Payment Services Ltd	Line rental & calls	215.11
Mrs M L M Woodward	Arts & Craft Exhibition workshop expenses	56.00
Simone McGee	Arts & Craft Exhibition workshop expenses	25.00
Art2gether	Arts & Craft Exhibition workshop expenses	70.00
SLCC Enterprise	Course fee	111.62
Inland Revenue	Tax & NI Clerk	489.65
Stevens Cleaning Services	Office	51.70
South Hill Park Trust Ltd	Northern Parishes Arts Week workshops	1721.38
ABA (Construction) Ltd	Memorial Ground play area inspections	102.04
Mrs J G Harding	Clerks expenses	126.28
<u>Direct Debit</u>		
Sita UK Ltd Brownlow Hall £60.03		

Three further payments were noted:

Bracknell Forest Council	Recycling for October	16.70
Bracknell Pest Control	Brownlow Hall	99.88
Mr D French	Caretaker salary	91.80

7. Accounts continued

- c. It was RESOLVED that the minutes of the meeting held on 17 November 2010 be formally adopted. All agreed.
- d. The budget sheet had been previously circulated there were no questions.

8. Representative Reports

**West End Action Group** – Councillor Fitzwilliams had attended a recent meeting. Residents are concerned that the Bracknell Forest Local Development Framework Site Allocations Development Plan Document proposal will greatly impinge on West End Lane. The group will be seeking further clarification from the Borough Council.

**Parks & Public Realm** – Councillor Healy had attended a meeting on 14 October 2010. A survey of all significant trees within the Borough is nearing completion. A downward trend in fly tipping has been noted.

**Northern Parishes Arts Week** – The Clerk was pleased to report that this year's event had been another success. The musical evening, a new event and the usual workshops had all provided favourable reports. The standard of work exhibited at the Arts & Craft Exhibition was much higher than previously and the Mayor's feedback had been positive and supportive.

9. Correspondence

Correspondence was available for inspection. There was nothing in particular to note.

10. Date of next meeting

The date of the next meeting was confirmed as Wednesday, 15 December 2010.

11. Closure of the meeting

There being no further business the meeting was declared closed at 9.55 pm.