

Minutes of the Meeting

Warfield Parish Council

22 September 2010

Present: Councillors: Ms Healy (Chairman), Fitzwilliams, Gates, Harrison, M Jones, Mrs Menon, Parks, Taylor and Towle.

1 resident of the parish

1. Apologies for absence Councillors Barnard, N Jones and Mrs Ingham.

2. Declarations of interest

There were no declarations of a personal or prejudicial interest in respect of any matter to be considered at the meeting.

3. Minutes of the meeting held on 25 August 2010

It was RESOLVED that the minutes be approved as a correct and accurate record and signed by the Chairman.

4. Matters arising from this meeting

- a. Item 4a Parish Councillor Vacancy – it was noted that Mr Colin Morgan has expressed an interest.
- b. Item 4b Adoption of red kiosk in Warfield Park – ongoing, a meeting with Park Trustees has been deferred.
- c. Item 4d Registration with the Information Commissioner – to be completed.
- d. Item 4e Bracknell Forest Licensing Policy Statement – ongoing, Councillor Healy to complete.
- e. Item 4f Priory Lane resident concern – Councillor Healy has acknowledged.
- f. Item 8 Local Referendums to Veto Excessive Council Tax Increases Consultation – Councillor Parks was thanked for submitting a response on behalf of the Parish Council.

5. The Brownlow Memorial Hall

The minutes of the September meeting had been previously circulated. Councillor Fitzwilliams drew Members attention to the following:

5. The Brownlow Memorial Hall continued

- No asbestos was found in the artex. A new ceiling has been fitted and the redecoration has been completed. A further problem, unrelated to the water leak, has occurred. An estimate of £665 to repair a rotten beam and replace roof flashing has been approved and the repairs should be completed before the tenant takes up residence.
- The Flat is to be renamed The Cottage as it is considered a more appropriate description for a 2 storey building.
- The installation of gas and water meters has been deferred to assess any effect the change of tenant may have on consumption.

It was RESOLVED that the minutes of the Management Committee meeting held on 1 September 2010 be formally adopted. All agreed.

6. Planning Matters

- a. The minutes of the Planning Committee meeting had been previously circulated. Councillor Taylor, Chairman drew Members attention to the following matters:

- Bracknell Forest Planning & Highways Committee has approved the Moss End Farm and Garden Centre applications contrary to the Core Strategy and Green Belt policies. Mr Garnet, Savills has been contacted as the Planning Committee was unhappy with the decision and may wish to take further action. He suggested that the Parish Council has 2 options to consider, judicial review or complaint to the Ombudsman. After consideration the Planning Committee decided that an application for a judicial review would be too costly to pursue but is seeking Parish Council support to make a complaint against Bracknell Forest Council for maladministration in the processing of the application. Although this would not reverse the decision it may help to ensure that the Borough Council's actions are properly scrutinised and procedures established to ensure breaches in planning control which led to this application do not occur in the future. After discussion, it was agreed to begin the process of making a complaint to the Ombudsman initially by writing to the Head of Planning then the Chief Executive. Adam Afriyie MP will also be informed and his attention drawn to the fact that the Secretary of State is required to determine this application as it is a departure from Green Belt policy. It was decided not to write directly to the Secretary of State as this may involve the Parish Council in legal costs.
- A proposal from a resident of Cocks Lane to rename the road Kingscroft Lane was considered. There was no support for the renaming.
- Appeal decisions at 35 All Saints Rise and The Piggeries, Gibbins Lane were noted. Both have been dismissed by the Inspector.

- b. It was RESOLVED that the minutes of the meeting held on 1 September 2010 be formally adopted. All agreed.

7. Accounts

- a. The minutes of the Finance Committee meeting held on 21 September 2010 were available. Councillor Harrison drew Members attention to the following:
- Item 4b The Bank of Ireland account is closed.
 - Item 5 Treasurer’s Monthly Checks - the new procedure has been approved and implemented.
 - Item 6 A deposit account will be opened with the Co-operative Bank.
 - Item 9 Play area contingency (Investigation into the additional costs that may be incurred if the Parish Council were to take on responsibility for play areas currently managed by Bracknell Forest Council) – it was noted that £6000 has been estimated for annual maintenance costs for the additional sites. After discussion it was agreed that if necessary this sum could be absorbed into the Parish Council’s budget.

<u>Accounts paid since 25/08/10</u>		
Ms L Winton	Caretaker wages August	444.75
Bracknell Forest Council	Recycling for July £16.70 & green waste sacks £175	191.70
Inland Revenue	Tax & NI Clerk	489.65
Brownlow Memorial Hall Trust	Rent	2500.00
PHS Group plc	Annual Duty of Care	64.63
ABA (Construction) Ltd	Memorial Ground repairs & maintenance	137.29
Stevens Cleaning Services	Office	51.70
Steve Moore Interiors	Brownlow Hall Flat (ceiling repair)	1135.00
Ms L Winton	Caretaker wages September	TBA
Swift Cleaning Services Ltd	Brownlow Hall	198.14
R J Morgan	Memorial Ground – installation bench	411.25

- b. It was RESOLVED that the minutes of the meeting held on 21 September 2010 be formally adopted. All agreed.
- c. The budget sheet had been previously circulated there were no questions.

8. Representative Reports

Planning & Highways Committee 26 August – Councillors Ms Healy and Parks had attended the meeting when the Moss End Farm and Garden Centre planning applications had been decided. An email sent by Councillor Parks to Parish Councillors and Borough Councillor Thompson had been forwarded to Executive Member Mrs Ballin who had been present for part of the meeting. An email from Mrs Ballin sent to Councillor Parks concerning the meeting and the decision was brought to the attention of the meeting.

Northern Arc Action Group Meeting – Councillor Parks had represented the Parish Council at a recent meeting. He advised that following a meeting with Adam Afriyie MP they will be challenging the legitimacy of the Core Strategy. He expressed a potential conflict of interest and may need to consider withdrawing from the Group.

8. Representative Reports continued

CPRE – Councillor Harrison advised the date of the forthcoming local CPRE AGM meeting on 26 October at the Jack O’Newbury 7.00 pm.

SE Rural Forum – Councillor Fitzwilliams had attended a recent meeting. The main topic of discussion had been rural health needs. The group is likely to disband due to lack of funding.

Frost Folly - Councillor Fitzwilliams reported that a recent serious fly tipping problem had occurred on site. The debris has been cleared away but a bill in the region of £500 is likely. Replacement bollards have been refitted.

Heritage Week – As part of the week’s activities Councillor Fitzwilliams had led a walk around Larks Hill. This year’s walk had seen a much larger than expected participation with 48 people attending.

NHS Mental Health Inpatient Facilities Consultation – Councillor Healy had attended a public meeting and offered to respond on behalf of the Parish Council in support of the proposal for a new unit at Upton Hospital.

Warfield Fete Committee Presentation Evening – Councillors Fitzwilliams and Ms Healy had attended the event. £4200 had been distributed to 25 different recipients.

Arts Week – Reports of 2 Committee meetings were available. The programme of events will be published in the Warfield Wren being distributed from 30 September. Bookings will start on 11 October.

9. Correspondence

Correspondence was available for inspection. The following item was discussed:

- a. Cultural Partnership 2008-12 progress against potential actions. It was noted that in the action plan Warfield Parish Council has been suggested to lead on point 2.26: ‘Seek to provide community development in new neighbourhoods’. After discussion it was decided to take no action and await a formal request.

10. Date of next meeting

The date of the next meeting was confirmed as Wednesday, 27 October 2010.

11. Closure of the meeting

There being no further business the meeting was declared closed at 9.00pm.