

Minutes of the Meeting

Warfield Parish Council

26 August 2009

Present: Councillors: Ms Healy (Chairman), Barnard, Fitzwilliams, Harrison, Mrs Ingham, N Jones, Mrs Menon, Parks, Taylor and Towle

1. Apologies for absence Councillors Andrews, Gates and M Jones.

2. Declarations of interest

Councillor Barnard declared a standing interest as a Borough Councillor but no direct pecuniary interest in any item to be discussed. There were no other declarations of a personal or prejudicial interest in respect of any matter to be considered at the meeting.

3. Minutes of the meeting held on 22 July 2009

It was RESOLVED that the minutes be approved as a correct and accurate record and signed by the Chairman.

4. Matters arising from this meeting

a. Item 4a Speed surveys/installation of VAS equipment –Inspector Carter had left an ansaphone message advising that the safer roads partnership camera van has been allocated 3.5 hours/month to Harvest Ride. Councillor Ms Healy agreed to make contact as he had not provided the information needed.

5. The Brownlow Memorial Hall

A brief update on matters arising from the Management Committee meeting was provided. Councillor Fitzwilliams drew Members attention to the following:

- Cycle stands have been erected
- Scottish & Southern Energy Boards sub station Lease renewal is ongoing
- It is unlikely that the Rose Room sliding door will be repaired
- The main hall has been redecorated
- The hiring to Stagecoach Performing Arts had been a success

It was RESOLVED that the minutes of the Management Committee meeting held on 29 July 2009 be approved as a correct record and signed by the Chairman.

6. Westmorland Park Pavilion – update on extension proposal

Councillor Barnard advised that the Parish Council’s proposal for a drop in centre available to older residents during the day and the youth in the evening had been well received by Mr Gocke, Chief Officer Access & Inclusion. Plans for the North Bracknell Children’s Centre, providing services for the under 5’s and their families, will be prepared and will include both activities. Warfield Harvest Ride Councillors have agreed that their Members Initiative funds totalling £30,000 will be allocated towards the project. It was noted that Warfield Parish Council is not required to take any further action at present.

By agreement, at the request of Councillor Taylor, there was a change to the published order and items 8 and 9 were deferred.

7. Accounts

- a. The minutes of the Finance Committee meeting held on 24 August 2009 were available. The Treasurer drew Members attention to the following:
 - Item 7 Dog Warden Service – a recommendation to pay the 2009-10 invoice was approved. However, for future payments a more equitable payment to reflect the burden of work undertaken by the Dog Warden will be negotiated.
 - Item8 Grow bag scheme - it was noted that the temporary alternative allotment scheme at Frost Folly would be too costly a solution to pursue as only a few residents would be accommodated.
 - Item 9 Grant request – an application from AFC Warfield was considered but further information relating to the club’s future viability is needed.

Councillor N Jones seconded by Councillor Barnard proposed that the following cheques be authorised for payment, all agreed.

<u>For information</u>		
Ms W Johnson	Caretaker wages July	352.73
BT Payment Services Ltd	Line rental & calls	204.70
Mr D French	Caretaker salary	138.16
Stevens Cleaning Services	Office	48.30
Fowler Combustion	Brownlow Hall boiler service & repairs	778.55
ABA (Construction) Ltd	Play area inspections Memorial Ground £96.97 & Brownlow Hall £17.77	114.74
Sita UK Ltd	Brownlow Hall	71.96
Suds Window Cleaning	Office £11.50 & Brownlow Hall £46	57.50
Mr H Fitzwilliams	Reimbursement expenses, cycle stand fitting & bollard keys	27.38
Close Invoice Finance Ltd	Portable appliance testing	143.75
Mrs J Harding	Reimbursement Clerk’s expenses July & August	78.93

Inland Revenue	Tax & NI Clerk £482.82 & D French £33.20	516.02
Swift	Brownlow Hall carpet cleaning	372.68
Bracknell Forest Borough Council	Printing Wren newsletter £385 & recycling collection June £7.97	392.97
BTS Ltd	Photocopier toner	73.37
A Dance	Grounds maintenance Brownlow Hall £275 & Frost Folly £370	645.00
Bracknell Pest Control Ltd	Brownlow Hall	34.50
Ms W Johnson	Caretaker salary August	TBA
Roy Basten	Brownlow Hall redecoration main hall	4351.78
Bracknell Forest Borough Council	Contribution towards Dog Warden Service	2613.00
Canon Fire Protection	Brownlow Hall annual service	83.89

Councillor Jones seconded by Councillor Barnard proposed that the minutes be formally adopted all agreed.

- b. The budget sheet had been previously circulated there were no questions.

8. Planning Matters

- a. **Update on progress with allotment proposal.** Councillor Taylor advised that a tour of the parish with the Director of Environment, Culture and Communities to view potential sites had been arranged for 27 August 2009.

A report of a meeting with Mr Day, Moss End Garden Centre and Councillors Fitzwilliams, Gates, N Jones and the Clerk was brought to the attention of the meeting. Mr Day had made contact to advise a proposed commercial venture to locate allotments on land adjacent to Moss End Garden Village previously used for grazing animals. Councillor Harrison declared a personal interest. The thirteen acre field will be leased from Mr S Hyde, owner of Moss End Garden Village. Initially two acres will be set aside providing approximately 360 allotments at a rent of £45/annum. The proposal would give Warfield residents first opportunity followed by other neighbouring parishes. Mr Day has contacted Bracknell Forest Council and submitted a pre-application for change of use of land from agricultural to horticultural. Should the application be approved, Mr Day has asked that the Parish Council inform interested parties through the waiting list and also publicise the facility in the Wren.

- b. **To consider alternative name for ‘land north of Whitegrove and Quelm Park’ development** – following discussion it was agreed to request that Bracknell Forest Council use ‘Warfield’ when describing this area in future.
- c. **Warfield Garage (Battle Bridge) update** – it was noted that the Planning Officer is recommending approval for temporary permission of car sales. An objection has been submitted as it appears that none of the Inspector’s recommendations have been addressed. Borough Councillors support and advice from Savills has been sought. The application will be decided by the Planning and Highways Committee and it is hoped to participate by speaking against the scheme.

8. Planning Matters continued

- d. **Honeywood Farm update** – it was noted that no enforcement action can be taken by Bracknell Forest Council as the appellant has lodged a statutory challenge against the Planning Inspector's decision to refuse consent and uphold the enforcement notice. Once a challenge has been submitted there are no timescales for the courts to take action.
- e. **Minutes of the Planning Committee.** It was RESOLVED that the minutes of the meeting held on 10 August 2009 be approved as a correct record and signed by the Chairman.

9. Minutes of the Frost Folly Committee

It was RESOLVED that the minutes of the Committee meeting held on 5 August 2009 be approved as a correct record and signed by the Chairman.

10. Representative Reports

Ward Councillor Report – Councillor Barnard updated the meeting and set out his position on a number of issues. Town centre redevelopment at Charles Square is planned to start in early 2010 and discussions to make the 3M building more presentable are in hand. The dismissal of the Staff College planning appeal is likely to have implications for Warfield as 350 houses will need to be located elsewhere. The householder appeals service introduced recently is likely to have an effect on Whitegrove and other residential areas as the burden of proof appears to be lower for the appellant. From 2010 there is likely to be a reduction in the Borough's finances which will impact on service provision.

Chairman's Report – It was noted that Councillor Ms Healy had attended a number of meetings and activities on behalf of the Parish Council: Bracknell Healthspace, Wings 2009, Warfield Park Fete, Westmorland Park meet the Ranger and Victorian Tea Party at Lily Hill Park.

Playbuilder Project – Councillor Barnard declared a personal interest. A resumé of the meeting to discuss proposals for play equipment in Goddard Way was available. The Clerk advised that following consultation it is proposed that 2 trampolines, a pendulum swinger, a log swinger and a natural rock climbing wall will be installed on land adjoining the existing play park. Local residents will be invited to attend a presentation explaining the proposals before the equipment is erected.

Northern Parishes Arts Week – A report of the Exhibition Committee meeting was available. Plans are progressing well and activity workshops have been organised for mornings and afternoons Friday – Sunday.

Neighbourhood Policing – It was noted that WPC Tapping has left and her replacement is yet to be appointed.

11. Correspondence

Correspondence was available for inspection. The following item was noted should the Council decide to take any action:

- a. National Tree Week, BBC initiative to set Guinness World Record for planting the most trees (including hedges) in one hour on 5 December 2009, invitation to take part.

12. Date of next meeting

The date of the next meeting was confirmed as Wednesday, 23 September 2009.

13. Closure of the meeting

There being no further business the meeting was declared closed at 9.00 pm.