

Minutes of the Meeting

Warfield Parish Council

22 July 2009

Present: Councillors: Ms Healy (Chairman), Fitzwilliams, Gates, Mrs Ingham, M Jones, N Jones, Parks, Taylor and Towle

1. Apologies for absence Councillors Harrison and Mrs Menon.

2. Declarations of interest

There were no declarations of a personal or prejudicial interest in respect of any matter to be considered at the meeting.

3. Minutes of the Annual meeting held on 24 June 2009

It was RESOLVED that the minutes be approved as a correct and accurate record and signed by the Chairman.

4. Matters arising from this meeting

- a. Item 4a Speed surveys/installation of VAS equipment – Inspector Carter has made contact. He has asked colleagues to investigate and will report back.
- b. Item 4b Limiting the impact of development submission of wish list & maps – Ms Scott, Senior Planning Policy Officer has written to advise that recommendations will be taken into account when considering the plans for developing the land north of Whitegrove and Quelm Park.
- c. Item 4c Wren of Warfield – issue 47 has been prepared and delivery has been arranged from 30 July 2009.
- d. Item 9 Lily Hill Park request for dogs on leads in formal gardens – the park manager has written to explain that although he does not support the proposal he will investigate to see what additional actions may be appropriate.

5. The Brownlow Memorial Hall

Councillor Fitzwilliams advised Members he had no matters to report since the 17 June meeting.

6. Westmorland Park Pavilion – update on extension proposal

It was noted that Councillor Andrews has prepared a site plan and is awaiting confirmation of the amount of section 106 funding available to spend on the project.

7. Planning Matters

a. **Update on progress with allotment proposal.** Councillor Taylor, Chairman Planning Committee, advised that a response had been received from the Director of Environment, Culture and Communities. He has confirmed that:

- The provision of allotments has been set out within the Cultural Strategy and the draft Green Spaces Strategy and will be included in the development proposals for North Bracknell.
- Land owned by Bracknell Forest Council is required for SPA mitigation and cannot be used for allotments.
- Corporate Property will look into land values for the privately owned sites.
- He has suggested temporary use of Frost Folly for the grow bag initiative and the committee will discuss the possibility at a meeting on 5 August 2009.
- Dates for a tour of the parish with the committee will be proposed and it is hoped this can be arranged shortly.

b. **Meeting with Bev Hindle, Chief Officer Planning & Transport.** A very helpful and informative discussion had taken place on 20 July 2009. Key points arising from the discussion were noted as follows:

- Following the changes to the South East Plan housing allocations will be bigger than expected.
- Members thoughts about where development might take place and the wish list will be taken into account when planning future development.
- An alternative name for 'land north of Whitegrove and Quelm Park' will be submitted for consideration before the end of August.
- Officers will communicate on a regular basis. Feedback on outstanding enforcement and speed survey issues in particular will be provided
- A response to the Character Area Assessments Supplementary Planning Document Consultation Draft will be submitted.
- A further meeting will be arranged in September.

c. **Minutes of the Planning Committee.** Matters arising from the minutes were noted as follows:

- Item 6a Moss End Garden Centre – Jason Varley, Senior Planning Officer (Enforcement) has advised that letters have been sent to the unauthorised occupiers of the site advising that enforcement action will be progressed to remedy the breaches of planning control.

It was RESOLVED that the minutes of the meeting held on 13 July 2009 be approved as a correct record and signed by the Chairman.

8. Matters arising from the Parish & Town Council Liaison Group 15 July 2009 Meeting

It had been agreed that the Borough Parish and Town Councils could have two questions included in the winter Bracknell Forest Residents Panel survey which will focus on the Council's budget and priorities for 2010/11. Each Parish and Town Council will submit their questions to the Clerk's Liaison meeting with the decision as to which questions will be submitted delegated to the Parish and Town Clerks. Following discussion suggestions were proposed as follows:

- What priority would you give to the provision of allotments across the Bracknell Forest Borough?
- If Bracknell Forest Borough Council has to cut back on services would you agree to an increase in your parish precept to maintain services?

It was noted that the other Bracknell Forest Towns and Parish Councils will participate in the Overview and Scrutiny review of highway maintenance but Warfield did not wish to put forward a representative.

9. Accounts

It was noted that the Finance Committee had not had a meeting. Councillor N Jones seconded by Councillor Gates proposed that the following cheques be authorised for payment, all agreed.

<b><u>For information</u></b>		
W Johnson	Caretaker wages June	348.23
Stevens Cleaning Services	Office	48.30
Bracknell Pest Control Ltd	Brownlow Hall	46.00
ABA (Construction) Ltd	Play area inspections Memorial Ground £121.21 & Brownlow Memorial Hall £17.77	138.98
Sita UK Ltd	Brownlow Hall	71.96
Canon Fire Protection	Extinguisher	105.80
PPL	Brownlow Hall	187.09
Ms C Healy	Chairman's allowance	175.00
Benville & Marsh	Brownlow Hall lighting repairs	93.47
Mrs J Harding	Reimbursement Clerk's expenses June	88.24
Inland Revenue	Tax & NI	482.82
Bracknell Forest Borough Council	Green waste bags £150 & Brownlow Hall loan interest £1137.15	1287.15
The Stationery Office Ltd	South East Plan	37.31
Ms W Johnson	Caretaker salary July	TBC

For information direct debit in respect of office electricity to British Gas £191.78

- b. The budget sheet had been previously circulated there were no questions.

9. Representative Reports

**Playbuilder Project** – Councillor M Jones and the Clerk had visited sites in Egham and Slough which have already implemented the scheme to see what might be possible. The next stage is to consult with the public; a form is available to download from the website and has been advertised in the Wren. Bracknell Forest Borough Council has confirmed that the play area in Goddard Way can be extended beyond the current boundaries as it owns the land.

**Chairman's Report** – Councillor Ms Healy advised that she has been working with the local Police to address concerns regarding speeding traffic. Recently the enforcement team were in Forest Road, Hayley Green. Over the next few months further speed enforcement on A-roads will be taking place. Warfield Park will be holding a fete on Saturday, 15 August.

**Clerks Report** – the minutes of the 2 July Bracknell Forest Parish and Town Clerks meeting were available. Support for Parish and Town Councils to participate in the Crime and Disorder Reduction Partnership is being sought. Following discussion it was noted that Members had no interest in pursuing this possibility.

10. Correspondence

Correspondence was available for inspection. The following items were noted should the Council decide to take any action:

- a. Details of the Warfield Neighbourhood Forum were noted as Monday 12 October 2009 7.30 pm Whitegrove Youth & Community Centre.
- b. Warfield Parish Section 106 contributions, an updated summary had been previously circulated.
- c. Bracknell & District Citizens Advice Bureau Annual Public Meeting 1.00 pm 9 September 2009 Easthampstead Baptist Church. Councillor Ms Healy will attend.
- d. A memorandum from Mr Loudon, Chief Officer Environment & Public Protection concerning land management issues which had been resolved at the Tesco Store site was noted.
- e. An invitation to attend Warfield Fete cheque donation occasion at 8.00 pm Tuesday 1 September in the Brownlow Hall. Councillor Fitzwilliams agreed to attend.

11. Date of next meeting

The date of the next meeting was confirmed as Wednesday, 26 August 2009.

12. Closure of the meeting

There being no further business the meeting was declared closed at 8.40 pm.