

Minutes of the Meeting

Warfield Parish Council

21 October 2009

Present: Councillors: Ms Healy (Chairman), Fitzwilliams, Gates, Harrison, M Jones, N Jones, Mrs Menon and Parks

1. Apologies for absence Councillors Andrews, Barnard, Mrs Ingham, Towle and Taylor.

2. Declarations of interest

There were no declarations of a personal or prejudicial interest in respect of any matter to be considered at the meeting.

3. Minutes of the meeting held on 23 September 2009

It was RESOLVED that the minutes be approved as a correct and accurate record and signed by the Chairman.

4. Matters arising from this meeting

- a. Matter arising from 22 July meeting, item 8 Bracknell Forest Residents Panel survey. It was noted that the published questions will be different to those proposed by Warfield Parish Council. The questions submitted on behalf of Bracknell Forest Town and Parish Councils were: *'In future it may be suggested that some services are more appropriate to be delivered by your Parish or Town Council rather than by the Borough Council. Would you be prepared to accept an increase in the parish precept (part of your Council Tax) to cover the costs of maintaining these services? Please indicate what weekly increase (in addition to any inflationary increase in the parish precept) you would be willing to pay to maintain an important service which might otherwise not be maintained. £0, £0.10, £0.30, £0.50, £0.70, £0.80, £1.00.*

5. The Brownlow Memorial Hall

Councillor Fitzwilliams advised Members that it had been a quiet time and there was nothing significant to report.

It was RESOLVED that the minutes of the meeting held on 14 October 2009 be approved as a correct and accurate record and signed by the Chairman.

6. Planning Matters

- a. **Red telephone kiosk preservation** – It was noted that Warfield Park Community Association is unwilling to contribute towards the cost of maintaining the telephony. A proposal that Warfield Parish Council should support the maintenance of the kiosk was defeated by 6 votes to 2. As there was no support for the £1 adoption scheme either the kiosk will be removed.
- b. **Battle Bridge House planning application for temporary change of use for the retention of land to be used for vehicle sales and car parking** – The meeting was advised of a decision to engage a highways consultant which had been approved outside of the meeting by the Chairman Ms Healy and Planning Committee Chairman Taylor. Although the Planning Committee has registered an objection, the Borough Council is recommending that the application be approved. After liaising with Ward Councillors, to ensure the strongest case is made to the Planning and Highways Committee, it has been suggested that a professional report would support the Parish’s position when Officers and Members are considering their decision. Due to the urgency to provide this further evidence i-Transport was engaged at short notice at a cost of £1400 plus disbursements. It was noted that the planning consultancy current balance is £3000.
- c. **Assessment of speed limits and vehicle speeds unclassified roads** – In response to a request for views the following priority order was agreed for phase 1 of the review:
 Jigs Lane South
 County Lane
 Harvest Ride
 Osborne Lane
 Totale Rise/Darby Vale
 Cricketers Lane
- d. **Minutes of the Planning Committee meeting**
 It was RESOLVED that the minutes of the meeting held on 5 October 2009 be approved as a correct record and signed by the Chairman subject to the following correction, item 7 line 1 should read Jigs Lane South not Harvest Ride.

7. Accounts

- a. The minutes of the Finance Committee meeting held on 19 October 2009 were available. The Treasurer drew Members attention to the following:
 - Item 8 Review of Health and Safety Assessment – this was approved.
 - Item 9 2009/10 NALC National Salary Award revised scales effective 1 April 2009 – Councillor N Jones is reviewing.
 - Item 10a A Freedom of Information Act request was noted.

Councillor Harrison proposed seconded by Councillor Gates that the following cheques be authorised for payment, all agreed.

<u>For information</u>		
W Johnson	Caretaker wages September	348.98
Mr S Baxter	Wren delivery	51.82
Mr A Smith	Wren delivery	21.60
British Gas	Office electricity	132.96(DD)

Bracknell Pest Control Ltd	Brownlow Hall	69.00
ABA (Construction) Ltd	Play area inspections Brownlow Hall £17.77 & Memorial Ground £121.21	138.98
Bracknell Forest Borough Council	Wren printing £385 , Brownlow Hall loan repayment £1151.93, Green waste sacks £150 & recycling collection £15.95	1,702.88
Inland Revenue	Tax & NI: D French £23.40, A Smith £5.40, S Baxter 12.80 & J Harding 482.82	524.42
J Harding	Reimbursement Clerk's expenses	101.28
D French	Caretaker salary	117.52
Stevens Cleaning Services	Office clean	48.30
Paul White Plumbing Services	Brownlow Hall	30.00
Suds Window Cleaning	Brownlow Hall	46.00
SITA UK Ltd	Brownlow Hall	71.96
Thrower Signs	Frost Folly sign £535.90 & digits for arts week banners £18.40	554.30
2 nd Bracknell Scout Group	2nd instalment grant	375.00
Thames Valley & Chiltern Air Ambulance Trust	2nd instalment grant	150.00
Age Concern Bracknell Forest	2nd instalment grant	175.00
Bracknell Baseball Club	2 nd instalment grant	375.00
Bracknell & District CAB	2 nd instalment grant	650.00
Bracknell North Guide Association	2 nd instalment grant	475.00
Building Blocks Pre-school	2 nd instalment grant	250.00
Cruse Bereavement Care	2 nd instalment grant	110.00
Home-Start Bracknell Forest	2 nd instalment grant	450.00
MS Society Windsor Forest Bracknell & District	2 nd instalment grant	125.00
Pilgrim Hearts Trust	2 nd instalment grant	125.00
Sandy Lane Primary School	2 nd instalment grant	125.00
Warfield Memorial Ground	2 nd instalment grant & rent	3,751.00
Warfield PCC	2 nd instalment grant	500.00
Warfield Park Community Association	2 nd instalment grant	1,125.00
Whitegrove Football Club	2 nd instalment grant	500.00
Whitegrove Primary School	2 nd instalment grant	400.00
Whitegrove Y & CC	2 nd instalment grant	1,650.00
Youthline	2 nd instalment grant	450.00
Ms W Johnson	Caretaker wages October	TBA
Brownlow Memorial Hall Trust	Payment of rent arrears in respect of electricity sub station 1987-2000	240.00
Helen Banthorpe	Arts Week workshop activity	75.00

Direct debit mandate completed in respect of Sita UK Ltd to comply with their service agreement.

7. Accounts continued

Councillor N Jones seconded by Councillor Mrs Menon proposed that the minutes be formally adopted all agreed.

- b. The budget sheet had been previously circulated there were no questions.

8. Matters arising from the Parish & Town Councils Liaison Group 14 October 2009

Bracknell Forest Council has extended the Community TV contract to October 2010 and Parish and Town Councils have been offered an opportunity to advertise forthcoming events and local campaigns via the single slide option.

A lengthy discussion of the delivery, quality, scope and legal powers of the dog warden service took place. Although the Group agreed that the continuation of the service was important some issues of concern regarding the cost of the Partnership need to be clarified as a matter of urgency.

Views on the potential opportunity for Parish and Town Councils to take over the lease and therefore maintenance of the community centres in their areas had been sought. As Youth Centres are excluded there were no Warfield sites to consider.

9. Representative Reports

Heritage Forum – Councillor Harrison had attended a recent meeting. Consideration is being given to refreshing the membership to encourage more support.

Bracknell Forest Partnership System– Councillor Harrison had attended a Members briefing. He advised that a maximum of 35 designated targets may be included in the Local Area Agreement. A grant of £600,000 is expected but this funding will not necessarily go to Bracknell Forest Council.

Goddard Way Playbuilder Project – Councillor M Jones advised that Bracknell Forest Council will be reviewing tenders at a meeting on 5 November 2009. A recommendation for the final scheme will then be agreed.

Frost Folly – It was noted that the bird information panel is expected soon

NAG Forum – Councillor Ms Healy had chaired the meeting held on 12 October 2009. Nine members of the public had attended. The main concerns registered had been anti social behaviour, graffiti and litter. It was noted that recent CADIS reports have also recorded an increase in vandalism particularly graffiti.

9. Representative Reports continued

Clerk's report – It was noted that although Northern Parishes Arts Week bookings had started with a flurry some family workshop sessions have been cancelled due to lack of interest. This year's Arts and Crafts exhibition should prove to be more successful as daily workshop activities have been arranged to attract more visitors. The lantern procession in Lily Hill Park should also be more spectacular with other illuminated figures for added interest. Unfortunately the banner sited at Tesco store has been slashed and has been irretrievably damaged. The minutes of the 24 September 2009 Bracknell Forest Parish and Town Clerks meeting were available. The Clerk had also attended a play partnership meeting on 20 October 2009.

10. Correspondence

Correspondence was available for inspection. The following items were noted should the Council decide to take any action:

- a. A letter from the Chair of the Climate Change Partnership advising that energy monitors will be available in libraries and would Warfield Parish Council support as part of our Action Plan.
- b. An invitation to attend Age Concern Bracknell Forest Management meeting on 4 November 2009.
- c. Notification of 2009 BALC AGM 10.30 am 7 November.
- d. Berkshire Fire Authority Five Year Risk Management Plan consultation document

11. Date of next meeting

The date of the next meeting was confirmed as Wednesday, 18 November 2009.

12. Closure of the meeting

There being no further business the meeting was declared closed at 8.50 pm.