

Minutes of the Meeting

Warfield Parish Council

23 September 2009

Present: Councillors: Ms Healy (Chairman), Andrews, Gates, Harrison, M Jones, Mrs Menon, Parks and Taylor

1. Apologies for absence Councillors Fitzwilliams, N Jones, Mrs Ingham and Towle.

2. Declarations of interest

There were no declarations of a personal or prejudicial interest in respect of any matter to be considered at the meeting.

3. Minutes of the meeting held on 26 August 2009

It was RESOLVED that the minutes be approved as a correct and accurate record and signed by the Chairman.

4. Matters arising from this meeting

a. Item 4a Speed surveys/installation of VAS equipment – Councillor Ms Healy had met with Inspector Carter. Further discussions to progress the matter are planned.

5. The Brownlow Memorial Hall

It was noted that the Management Committee's Terms of Reference require that two Parish Council Committee Members serve only a two year term. Councillors Harrison and N Jones have offered to seek re-election. A résumé of the role of the Committee Member was provided. As there were no other nominations Councillors Harrison and N Jones were unanimously re-elected and will serve a four year term of office.

It was RESOLVED to adopt the minutes of the Management Committee meeting held on 2 September 2009 subject to confirmation of the next Brownlow Hall Management Committee meeting.

6. Planning Mattersa. **Update on progress with allotment proposals**

Councillor Taylor updated the meeting regarding the tour of potential sites which had taken place on 27 August 2009 with Mr Paliczka, Director of Environment, Culture and Communities. Four sites had been visited. His preference had been for land adjacent to Priory Field, but it is unlikely that progress to acquire the land will be forthcoming in the short term as the housing sites will need to be decided upon first. Mr Paliczka did confirm that Frost Folly was not a suitable site for the temporary grow bag solution.

Councillor Taylor advised that Mr Day, Moss End Garden Centre is awaiting a response from Bracknell Forest Council regarding his pre-application enquiry for change of use of land from agricultural to horticultural.

b. **Matters arising since last Planning Committee meeting**

- It was noted that the 7 September meeting had been cancelled as there were no plans to consider.
- Future development in Warfield – Mr Hindle has advised that the Parish Council's suggestion of Warfield rather than land north of Whitegrove and Quelm Park had been well received by Borough Officers.
- Character Area Supplementary Planning Document – a late submission has been approved and a comment will be submitted before 25 September 2009.
- Totale Rise request for junction improvements – Mr Hindle has advised that Bracknell Forest Council will not be taking any further action.
- Red telephone kiosk preservation – Warfield Park Community Association has been approached with a view to adopting the kiosk for £1. However, approval is subject to the retention of the telephony which will cost £300 per annum. Following discussion it was agreed that Councillor Healy would have further discussions with the Community Association and Park Homes and report back to the next meeting. It was noted that a decision is required before the end of October.

7. Accounts

- a. Councillor Harrison proposed seconded by Councillor Gates that the following cheques be authorised for payment, all agreed.

|                                  |  |         |
|----------------------------------|--|---------|
| <b><u>For information</u></b>    |  |         |
| Ms W Johnson                     | Caretaker wages August                           | 303.58  |
| Ophrys Photography               | Photographs for Frost Folly interpretative panel | 300.00  |
| The Brownlow Memorial Hall Trust | Rent   | 2500.00 |
| Bracknell Forest Borough Council | Brownlow Hall recycling charges July             | 7.97    |
| BALC                             | Training course x 2                              | 100.00  |
| PHS Group plc                    | Brownlow Hall – annual duty of care              | 59.80   |
| Dabbers                          | Brownlow Hall flat repairs and redecoration      | 450.00  |

|                                  |   |        |
|----------------------------------|---|--------|
| Benville & Marsh Ltd             | Brownlow Hall – hand drier service                      | 103.50 |
| Sita UK Ltd                      | Brownlow Hall   | 71.96  |
| Inland Revenue                   | Tax & NI  | 482.82 |
| ABA (Construction)Ltd            | Play area inspection                                    | 96.97  |
| Stevens Cleaning Services        | Office  | 48.30  |
| Wendy Johnson                    | Salary  | TBA    |
| Mr N Cowl*                       | Wren delivery to Whitegrove, Quelm Park & Lawrence Hill | 320.00 |
| Bracknell Forest Borough Council | Recycling charges August (office & Brownlow Hall)       | 15.95  |

Tesco Stores Ltd office rent paid by standing order £2659.38

\*It was noted that Electoral Services have been unable to organise the October delivery of the Wren of Warfield and the distributor of the Warfield Word has agreed to take on the delivery at short notice.

b. The budget sheet had been previously circulated there were no questions.

#### 8. Representative Reports

**Biodiversity Forum** – Councillor Mrs Menon provided a résumé of a recent meeting she had attended.

**Goddard Way Playbuilder Project** – Councillor M Jones advised that Bracknell Forest Council has gone out to tender to prepare the final scheme. The Rangers, who will be managing the site, have expressed a preference for wet pour safety surface. A presentation to local residents will be arranged when the plans have been finalised.

**Priory Field** – It was noted that cultivation and overseeding has been recommended as a solution to the Environment, Culture and Communities Overview and Scrutiny Panel. If approved, work will start in September 2009 with pitches available for full use from September 2010.

**Chairman's Report** – Councillor Ms Healy had attended Bracknell CAB AGM. The bureau is experiencing a significant increase in workload and a shortfall of £16,000 is anticipated by the end of the financial year. Mr Gocke has made contact and requested a meeting to discuss Westmorland Park proposals.

**Northern Parishes Arts Week** – Plans are well in hand and bookings will commence on 12 October. The October edition of the Wren has full details of week's programme of activities and this will be delivered to all homes in early October.

**Warfield 50+ Club** – It was noted that the club will be disbanding at Christmas due to the ill health of both organisers and club members. It is anticipated that some of the previous grant allocation will be returned.

9. Correspondence

Correspondence was available for inspection. The following item was noted should the Council decide to take any action:

- a. Bracknell Forest Partnership Awards entries required by 16 October 2009.

10. Date of next meeting

The date of the next meeting was confirmed as Wednesday, 21 October 2009.

11. Closure of the meeting

There being no further business the meeting was declared closed at 8.40 pm.