

Minutes of the Meeting  
The Brownlow Memorial Hall Management Committee  
12 January 2011

Present: Councillors Fitzwilliams (Chairman), Harrison, Ms Healy, N Jones, Towle & Mrs Leftly

1. Apologies for absence were received from Mr A Bagwell.

2. Declarations of interest

There were no declarations of a personal or prejudicial interest in respect of any matter to be considered at the meeting.

3. Minutes of the meeting held on 1 December 2010

These were approved and had been adopted by Council on 15 December 2010.

4. Caretaker report

The caretaker's report was available. Issues were discussed and actions agreed as per the attached.

5. Matters arising from the 1 December 2010 meeting not covered elsewhere on the agenda

- a. Item 4 Severe Weather Policy – it was noted that during the recent snowy weather the entrance steps had been kept swept and salted which had worked well in keeping the access to the hall open.
- b. Item 5a Scottish & Southern Energy Boards Sub Station Lease – ongoing.
- c. Item 6 New chairs – it was noted that the chairs have been delivered and are being used.

6. Finance

A revised profit and loss statement incorporating year end forecast figures for the period April - December was available. It was noted that a small profit is anticipated at year end mainly due to a reduction in operational expenditure.

7. Items for information

- a. Planning application 10/00691 for the erection of detached double garage following demolition of existing garage at Staddlestone Cottage, Newell Green was noted.
- b. Practical fire extinguisher training for staff – it was noted that Ms Winton and the Clerk will be attending. Bracknell Parish & Town Councils has organised a group session and a discounted rate of £42.50 per person has been agreed.
- c. A men's fitness session will be starting on Wednesday evenings at the end of January using the main hall.

7. Items for information continued

- d. Church representation - Mr Bagwell to advise whether it would be appropriate to invite the vicar to attend a committee meeting.

8. Date of next meeting

This was confirmed as Wednesday, 16 February 2012.

9. Closure of the meeting

There being no further business the meeting closed at 5.10 pm.