

Minutes of the

WARFIELD PARISH ASSEMBLY

held at The Brownlow Memorial Hall, Newell Green

Wednesday, 29 April 2009

* * * * *

Present: 17 electors of the Parish, 1 Parish Councillor not resident in Warfield, Borough Councillor McLean, WPC Tapping & PCSO Noone Thames Valley Police

Chairman: Councillor Ms Healy

1. Apologies for absence were received from Mrs Edwards, Councillor Mrs Ingham and Borough Councillor Thompson.
2. The minutes of the previous Parish Assembly, held on Wednesday, 30 April 2008 were read, unanimously agreed and signed as a correct record.
3. Matters arising from these minutes
 - a. Item 6f review of signage in Hayley Green – it was noted that this had been reported to Bracknell Forest Council for action
 - b. Item 6h Land opposite Garsons Lane – Bracknell Forest Council to action.
 - c. Item 6i Land adjacent to Montessori School Bracknell Road – it was noted that work to clean the land is currently taking place.
4. To Present and adopt the report of the Parish Council

Councillors Ms Healy, Chairman, Fitzwilliams, Brownlow Hall Management Committee Chairman, N Jones, Treasurer and Taylor, Chairman of Planning provided an update of Parish Council's activities during the year. The Chairman's presentation focused on:

- Northern Parishes Arts Week activities including for the first year, an Arts and Crafts best in show competition and a people's vote for a favourite work
- Continued financial support for Warfield Memorial Ground
- Priory Field - turf specialists are being consulted as it is taking far too long for the pitches to become established
- Frost Folly continues to be well used, 3 new picnic tables will be installed soon
- Lily Hill Park - the Parish Council along with the Borough, Bracknell Town Council and Winkfield Parish Council continues to provide financial support. Details of walks and regular events are published in the Parks and Countryside Events Programme

4. To present and adopt the report of the Parish Council continued

- Allotments - several meetings with Borough Officers have taken place and the Parish Council is continuing to investigate alternative schemes however, to date no suitable land has been identified

Future activities:

Another Northern Parishes Arts Week is planned for the autumn half term
26 October – 1 November 2009

Winkfield & Warfield Family Cycle Ride – Sunday 21 June 2009

Monthly walks with the Rights of Way Ranger; see Parks and Countryside Events Programme for details

Parish & Borough Councillor monthly surgeries on the first Saturday in the month from 10.00 am – 12 noon in the Parish Office

Warfield Produce Show – Saturday 18 July 2009

Warfield Fete – Saturday 13 June 2009

Brownlow Hall Report – Councillor Fizwilliams advised that this had been the first full year when the Parish Council had been solely responsible for the management of the hall. 18 different user groups continue to meet regularly and it has been a particularly good year for casual hirings. Operational running costs are broadly covered by income from the hall and the flat lettings. A number of capital expenditure improvements have been undertaken principally the resurfacing of the car park. Black-out blinds have been fitted in the hall and the blue room and the exterior paintwork has been redecorated. Wendy Johnson, Caretaker was thanked for her efforts in keeping the hall in first class order.

Planning

- Local Development Framework – Councillor Taylor explained that a number of individual documents make up the LDF and together will guide the future development of the Borough. One of these documents, an Area Action Plan, is expected to be published in the summer. The Parish Council has drawn up a ‘wish list’ of recommendations for the Warfield development and ideas for the location of housing, schools and amenities have been plotted on 3 maps. These proposals have been submitted to the Borough and it is hoped that they will influence the forthcoming Area Action Plan.
- Planning Enforcement – a number of unauthorised developments continue to cause concern. To strengthen and support the Parish Council’s opposition to the Honeywood Farm development, Savills Planning Consultants had been engaged to act at the Appeal hearing. The Appeal has been dismissed and the enforcement notice has been upheld. Battle Bridge House Appeal has also been dismissed and enforcement action taken. Enforcement action against unauthorised development has been started at Moss End Garden Centre.
- Town Centre Re-development – it was noted that the regeneration scheme has been affected by the current financial situation. Development will commence on a more limited scale.
- Traffic Speed Survey – although there is evidence that regular speeding occurs on a number of roads in Warfield the installation of a vehicle activated sign requires Borough approval and this has not been forthcoming. However, one area in Warfield has been accepted by Bracknell Forest/Police Safer Roads partnership for a mobile speed device.

Treasurer's report

A draft and report of the accounts for the period 1 April 2008 – 31 March 2009 was presented by Councillor N Jones. The parish precept for 2008/9 was £130,000 which is still the lowest band D in the Borough. For 2009/10 the precept has increased slightly to £132,600. Grants to local groups and activities continue and reserves for the Brownlow Hall are being maintained. An additional loan repayment on the Brownlow Hall was also made.

5. Community Policing report

WPC Tapping and PCSO Noone were in attendance. The Warfield neighbourhood team comprises PC Crawford, Neighbourhood Specialist, WPC Tapping, Neighbourhood Officer and PCSO Noone. PCSO Noone is the first point of contact for anti-social issues, parking issues and school liaison. The main priority arising from the Neighbourhood Action Group meetings is speeding. The next NAG meeting is on 8 May and all residents are welcome. The neighbourhood policing team hold a regular monthly surgery on the first Monday of the month in the Tesco store café and residents are encouraged to come along and talk about their issues. In response to questions relating to incidents at Frost Folly and the Memorial Ground WPC Tapping advised that she will arrange for patrols to target these areas.

6. Open Forum

- a. Mrs Robertson, NAPS expressed her thanks on behalf of NAPS for the support given by the Parish Council in opposing the enforcement and planning Appeals at Honeywood Farm. Without the time, effort and financial support from the Parish Council it is likely the decision would have been different.
- b. Concern was expressed that the Bull brook had burst its banks because undergrowth etc had not been cleared for some time although the Environment Agency had carried out a recent survey.

7 Warfield Awards

The Chairman announced that the Award would be presented to Derek Swindells in recognition of his many years of voluntary service to Warfield residents through involvement with Warfield Parish Council, Treasurer of Warfield Community Facilities Charity and Warfield Fete. He was instrumental in acquiring the Lease on the Brownlow Memorial Hall for the Parish Council and overseeing the redevelopment which has now made this a much used community amenity. The Chairman's Award, was presented to Sue Carey on behalf of First Steps Toddler Group in recognition of the group's contribution in providing friendship and support to mothers and young families in Warfield through weekly meetings at Whitegrove Youth & Community Centre.

- 8 There being no further business the meeting closed at 8.55 pm.